



BOARD OF TRUSTEE MEETING

Monday, January 13, 2025, 5:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 5:02 p.m.

ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, Loren Matthes, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, and Administrative Assistant Maggie Crediford. Jeff Kimbell was absent.

ELECTION OF OFFICERS

Ms. Merrill made a motion to keep the slate of officers the same from 2024. Mr. Mills President, Mr. Kimbell Vice President, Ms. Merrill Treasurer, and Mr. McDonald Secretary. Mr. Pittman seconded the motion, and it was unanimously approved.

AT LARGE EXECUTIVE COMMITTEE MEMBER

Ms. Merrill made a motion to appoint Mr. Hand as the at-large member of the Executive Committee. Ms. Foley seconded the motion, and it was unanimously approved.

COMMITTEE ASSIGNMENTS

Mr. Mills made the following Committee Assignments. Budget and Finance, Jane Merrill (Chair) Mr. Mills and Ms. Matthes. Capital and Construction, Ms. Foley (Chair) Mr. Pittman and Mr. Hill. Personnel and Benefits, Mr. Kimbell (Chair) Mr. McDonald and Mr. Hand.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Mr. Hand made a motion to approve the amended version of the Meeting Memorandum from December 9, 2024 (the original version was missing the motion and approval of the Utility Directors 2025 salary adjustment) Ms. Merrill seconded the motion, and it was unanimously approved.

Mr. McDonald made a motion to approve the Executive Session Meeting Memorandum of December 9, 2024. Ms. Merrill seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Mr. Williams said he spoke with Mr. Hand before the meeting. Mr. Hand had questions regarding some of the payment dates listed on the claims docket at the end of January. Mr. Williams discovered that these claims are listed but are withdrawn from the account via ACH payments on their due dates. The date listed on the claims is the date they are withdrawn. Ms. Merrill made a motion to approve the claims docket. Mr. McDonald seconded the motion, and it was

unanimously approved.

ATTORNEY'S REPORT

Mrs. Poindexter said litigation with TPI and Bowen is still in the discovery phase. If it proceeds, the next step would be settlement discussions. She will keep the Board updated on the progress.

CONFLICT OF INTEREST

Mrs. Poindexter explained the different types of conflict of interest and explained that the liability for not disclosing one would lie solely with each Board member. She encouraged them to list anything that might possibly be considered a conflict, so they are covered. Board members will fill out their forms and return them to staff once signed by their appointing entities if they have conflicts to disclose.

UTILITY DIRECTOR'S REPORT

2025 GOALS

Mr. Williams presented his 2025 goals for the Utility; he asked the Board to review them and offer any suggestions or changes.

Mr. Williams said he attended the HCRUD Board meeting early in the day. He said they seem to have a lot of organizational tasks to complete. Staff has not yet seen the draft of operations contract in order to bring before the Board for consideration.

Interviews are starting next week to fill the open locator position. Several candidates with experience have applied.

Mr. Mills asked the Board members to sign Mr. Ryerson's name plate. This will be given to him along with his service gift at the Board appreciation dinner on Tuesday, February 18, 2025, at 6:00 p.m. at Cobblestone in Zionsville.

COMMITTEE REPORTS

Budget & Finance Committee

Budget and Finance did not meet and had no action items.

Personnel & Benefits Committee

Personnel and Benefits did not meet and had no action items.

Capital & Construction Committee

Capital and Construction did not meet and had no action items.

NEW BUSINESS

Donohue Continuing Professional Service Agreement

Mr. Mills said Scot Watkins the Plant Superintendent is recommending the continuation of the professional service agreement with Donohue in the amount of \$70,000. Ms. Merrill made a motion to approve the Continuing Professional Service Agreement with Donohue in the amount of \$70,000. Mr. Hill seconded the motion, and it was unanimously approved.

Creation of Infrastructure Security Committee

Mr. Mills said he is creating an infrastructure Security Committee that will meet quarterly (as needed) to review and discuss cyber security issues and future needs. Mr. McDonald will chair the committee. Scot Watkins and Drew Williams will represent the staff on the committee and the Core Managed, TriCo's IT consultant, will be included as needed. Mr. Hand asked if it includes security of customer information. Mr. Mills said the committee will assess all the IT needs of the Utility and occasionally may discuss other security issues as needed.

ADJOURNMENT

Mr. McDonald made a motion to adjourn the meeting. Ms. Foley seconded the motion, and the meeting adjourned at 5:43 p.m.

The next Board of Trustees Meeting is scheduled for Monday, February 10, 2025 at 5:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

 X as Presented
 as Amended



Michael McDonald, Secretary



Carl Mills, President