



# TriCo Regional Sewer Utility

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## **Board of Trustees Meeting Agenda**

**Monday, December 9, 2024 at 5:00 p.m.**

**TriCo WRRF**

**7236 Mayflower Park Drive, Zionsville, IN 46077**

1. Roll Call
2. Public Comment
3. Approval of Meeting Memorandum
  - a. Board Meeting November 11, 2024
4. Approval of Claims Docket
5. Attorney's Report
6. Utility Director's Report
7. Committee Reports
  - a. Personnel & Benefits Committee
    - i. Salary Ordinance
  - b. Budget & Finance Committee
    - i. Operating Budget
  - c. Capital & Construction Committee
    - i. Sewer Service Agreement
    - ii. Capital Budget
8. Old Business
9. New Business
10. Adjourn



## BOARD OF TRUSTEE MEETING

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Monday, November 11, 2024, 5:00 p.m.  
Memorandum

Mr. Mills called the meeting to Order at 5:00 p.m.

### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Eric Hand, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks, Collections Superintendent Aaron Strong and Administrative Assistant Maggie Crediford. Mr. Pittman and Mr. Ryerson were absent for the roll call.

### **PUBLIC COMMENT**

There was no one present from the public.

### **APPROVAL OF MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the October 14, 2024, Board Meeting Memorandum. Mr. McDonald seconded the motion, and it was unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said there was a claim for \$115,000 for the purchase of a new truck. All other expenses were normal monthly bills. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

### **ATTORNEY'S REPORT**

Mrs. Poindexter said she believes she will have an update regarding the pending litigation between Bowen Construction, TPI and TriCo at the December Board meeting. As of now things are moving along as expected.

Mr. Mills introduced Lauren Mathis. Ms. Mathis is expected to be joining the Board in January when Mr. Ryerson term expires. Ms. Mathis came to get familiar with TriCo's meeting structure.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams invited the Board members to attend the staff's Thanksgiving Taco Bar pitch-in lunch on Monday, November 25, 2024, at 11:00 a.m. Mr. Williams said the newly purchased crane truck has been received. The old truck will be listed on the government auction site in the coming days.

Mr. Pittman arrived at 5:14 p.m.

## **COMMITTEE REPORTS**

### **Personnel & Benefits Committee**

#### **Holiday Schedule**

Mr. Kimbell made a motion to approve the proposed 2025 Holiday Schedule. Ms. Merrill seconded the motion, and it was unanimously approved.

#### **2025 Health Insurance**

Mr. Williams gave an overview of the available employee health insurance options for 2025. Mr. Williams has asked for quotes from other companies to compare rates and will verify that the rates from the current insurance plan are competitive. Mr. Kimbell made a motion to approve the \$4000 / \$8000 high deductible IPEP Anthem health insurance plan, pending any unforeseen options becoming available, and increasing TriCo's HSA contribution by \$500 to help employees offset the rise in costs, and increase the insurance waiver to \$2800 per year for employees who are covered under their spouse's insurance plan. Mr. Kimbell amended his motion to include the approval of the proposed dental, and STD, LTD, and life insurance plans. Ms. Merrill seconded the motion, and it was unanimously approved.

#### **2025 Salary Range Adjustment**

Mr. Kimbell gave an overview of TriCo's Step and Grade Compensation structure. Mr. Kimbell said there are two ways for employees to receive increased compensation. One is to increase the overall pay ranges, the other is for employees to receive a competent job performance review and move up a step in their range. TriCo has one employee that will be at the top of their range in 2025. Mr. Kimbell made a motion to approve a 3% range adjustment to the overall pay scale in 2025. Employees could receive an additional increase if they have a competent employee review and move up in their pay range. Mr. Hand seconded the motion, and it was unanimously approved.

### **Budget & Finance Committee**

Ms. Merrill said the Budget and Finance Committee and the Capital and Construction Committees met in a joint meeting. She had no additional report.

### **Capital & Construction Committee**

Ms. Foley made a motion to accept The Edge at West Carmel sanitary sewers. Mr. Hill seconded the motion, and it was unanimously approved.

## **NEW BUSINESS**

### **Operating Budget**

Mr. Williams presented the proposed operating budget to the Board for review. He said the budget could be approved in December, and he wanted the Board members to have time to review it and ask any questions before approving it. Mr. Mills asked Ms. Sheeks where TriCo's investment accounts are. He suggested moving money into longer term options as interest rates are falling. Ms. Sheeks and Mr. Mills will meet to address investment options.

Mr. Ryerson arrived at 5:52 p.m.

**Capital Budget**

Mr. Merkle gave a presentation on TriCo's twenty-year long-term planning. The presentation included project update sheets. Items discussed were TriCo's potential involvement in the Hamilton County Regional Sewer District project. The State's plans to widen Michigan Road and how that will impact TriCo's infrastructure in the area. Addressing Lift Station 17 odor issues, and potential service issues TriCo may be asked to help address outside of its current service area. The proposed Capital Budget will come back before the Board for approval in December.

**ADJOURNMENT**

Ms. Merrill made a motion to adjourn the meeting. Ms. Foley seconded the motion. The meeting adjourned at 6:30 p.m.

The next Board of Trustees Meeting is scheduled for Monday, December 9, 2024, at 5:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented  
\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President

# The TriCo Connection

Volume 18 Issue 12 December 2024

MONTHLY NEWSLETER

## FINANCIAL UPDATE – CINDY SHEEKS

In October 2024, total revenue was \$813,283. It is \$25,744 below revenue from September 2024, and \$26,650 above figures from October 2023. The Annual revenue projection for 2024 is \$8,550,000. October collections were 91.45% of the annual budget. Residential income was \$472,382 during the month, \$32,580 higher than October 2023. Commercial sales totaled \$298,758 in October 2024, \$31,864 above October 2023. The Other Revenue category (late fees, application fees, plan review fees) was \$18,079 in October. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$24,065 during the month.

Total operating expenses were \$572,098 in October. YTD spending is 81.37% of the 2024 Operating Budget of \$6,908,645. Total October 2024 spending was \$7,562 lower than expenses in October 2023. Wages and benefits spending totaled \$291,987 during the month. Administration spending was \$71,439 during October. Treatment costs totaled \$142,120 and collection costs totaled \$66,550 during the month.

Net income in October was \$197,153 after depreciation and amortization of CIAC.

Spending Breakdown in October:

Wages	50.34%
Administration	14.22%
Treatment Costs	24.14%
Collection Costs	11.30%

EDU fees collected in October were \$191,998. Interceptor fees collected during October totaled \$78,222.

Cash generated for October shows a net increase in all funds of \$631,598. Capital spending was \$215,268 in October for a lab incubator, plant security cameras, pump truck replacement, LS 16 relocation, and LS 10 & 14 upgrades.

Cash on hand as of October 31, 2024, was \$12,675,494. The fund balances are listed below:

Operating	\$9,603,829
Interceptor	\$-433,777
Plant Expansion	\$2,271,324
Operating Reserve	\$519,252
Reserve for Replacement	\$-1,225,880
2020 Bond Funds	<u>\$1,940,746</u>
Total	\$12,675,494

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### Calendar of Events

December 9	Board Meeting	5:00 p.m.
December 26	P&B Meeting	7:30 a.m.
December 27	B&F Meeting	7:30 a.m.
January 3	C&C Meeting	4:30 p.m.



### **TriCo Holiday Party-**

**Please join us on Friday December 20, 2024 at 11:00 a.m. for the TriCo Regional Sewer Utility Holiday luncheon.**

**Ham will be provided by the Utility. Sides and desserts provided by employees.**

**There is a voluntary gift exchange. You must bring a gift to receive a gift. Price limit is \$20.**

**Back by popular demand- The Ugly Sweater Contest. Work appropriate Ugly Sweaters Please.**

### **SAFETY UPDATE - LOREN PRANGE**

In November, we are proud to report that we have successfully maintained an impressive record of 1,038 days without a lost-time accident.

Scot represented our team at the monthly IWEA Safety Committee meeting.

First aid kits and eye wash bottles in vehicles were inspected and replenished.

The fire extinguishers and emergency lighting in the office and plant buildings underwent their annual inspections.

Eleven TriCo employees successfully recertified their CPR and AED certificates

## **PLANT UPDATE - SCOT WATKINS**

Our plant staff have been exceptionally productive, completing 479 tasks in Cartegraph. During a daily plant round, staff discovered that Clarifier 4 was not operating correctly. The chain was replaced and is now back up and running. Vasey performed the quarterly preventative maintenance on all the HVAC equipment. Robb is attending an operator training class for the wastewater certified operator exam.

In our pretreatment efforts, we completed 88 pump-outs, effectively preventing around 29,000 gallons of FOG from entering the system. We conducted 36 inspections and followed up on three. Staff organized and led a used cooking oil event that included an article that Shaun wrote for the Carmel Current Magazine and appeared on Fox59 news segment. Staff wrote an article for the Digester magazine that should be published in the Winter edition. SwiftComply (TriCo's FOG software) published an interview that Shaun did on "TriCo achieving 100% Compliance while Streamlining Operations". Staff also attended the Central Indiana Operators Association (CIOA) and IWEA Pretreatment Committee meetings.

Our laboratory has been exceptionally busy as well. We performed 420 CBOD5 tests, 273 Total Suspended Solids (TSS) tests, 208 phosphorus and ammonia tests, and 60 total nitrogen tests. We also completed Monthly Method Detection Limit studies for TSS, phosphorus, and ammonia. Staff tested for and passed the biannual Toxicity testing, and the laboratory balance had its annual calibration. Bob assisted Shaun in updating the Pain in the Drain brochure and a graphic for a new segment. Staff attended an IWEA laboratory committee and Wastewater Challenge Kick off meetings. Staff also met with Stone Soup Creative for a wall mural meeting.

## **COLLECTIONS UPDATE – AARON STRONG**

Collections staff undertook exploratory digging along Michigan Road to locate an un-toneable force main. Jeff Martin identified the target area and marked it at an estimated depth of 9 feet below grade. While initial efforts with hydro excavation were hindered by large asphalt debris, the team used a backhoe to continue the excavation. The force main was successfully discovered the following day, encased in a carrier pipe 9 feet deep, just south of the former Lift Station #16. GPS coordinates were recorded by Engineering staff to ensure precise location data for future reference.

Routine maintenance activities included completing yearly pump inspections at Lift Station #2 by pulling pumps 4 and 5. Repairs across other lift stations addressed various issues, such as replacing a faulty FogRod at Lift Station #5 and an Omnisite radio at Lift Station #21. At Lift Station #3, a pump failed and was removed from service, while at Lift Station #22 in North Augusta, starting capacitors critical for single-phase pump startups were replaced. Preventive maintenance on HVAC systems was performed by Vasey, the contractor, with notable repairs needed at Lift Station #26 in Jackson's Grant, where mice had damaged the condensing unit wiring. Plans are underway to repair the unit in the coming weeks.

The CCTV inspection cycle for 2024 concluded successfully, with Carter televising over 264,931 feet, meeting the year's ambitious goal. Additionally, staff responded to a call on College Avenue, where they identified and drove the repair of a cross-bored lateral. This project required close collaboration between Collections and Engineering teams to locate the issue, notify stakeholders, and oversee repairs, including identifying the owner of a fiber optic cable involved in the incident. Year-to-date, staff has responded to more than 60 homeowner assistance calls, demonstrating their commitment to customer service.

Other activities for the month included smoke testing a lateral to identify potential issues and rounding out repairs with preventive work across lift stations.

### ENGINEERING UPDATE- WES MERKLE

Staff completed 302 locates, 32 I&I inspections and 56 lateral inspections in November. 1,428 locate requests were received and reviewed. Brandon reported one failed lateral inspection that has since been corrected, and no failed I&I inspections. Eric completed most locates with assistance from Brandon – Jeff and Aaron assisted with challenging force main locates. Jeff assembled sewer models along with EDU data for existing sewers near Lift Station 3 (Northern Heights), Brookhaven, and the Michigan Road corridor. The purpose of these models is to check capacity and performance in these areas. The gravity sewer downstream of Lift Station 3 frequently surcharges when pumps are running; all three areas have been or will be impacted by development projects.

Ryan and Jeff began an investigation into sewer installation at The Farm commercial development where building floors were lower than anticipated and sewer infrastructure may have been installed too shallow. Ryan oversaw main extension work at Six Points Road, Lacoma Estates, and Lift Station 22 (North Augusta). He continues to monitor restoration progress on the Lift Station 26 (Jackson’s Grant) Parallel Force Main project along Spring Mill Road. Wes negotiated a sewer service agreement with the Union Woodlands developer, who will construct deep interceptor sewer across their project. He also worked with Henke Development and HSE Utilities attempting to create a mutually beneficial agreement for temporary sewer service to Bradley Ridge, which is just outside TriCo’s service area at US421 and 200 South in Zionsville.

At Lift Station 10 (Ashbrook), paving is complete and remaining punch list items should be complete in December. Restoration continues on the Lift Station 26 (Jacksons Grant) Parallel Force Main project. The new Lift Station 16 (Michigan/Sycamore Street) is complete; earth moving, utility installation, and road work surrounding the new lift station continues under The Farm development project. Low pressure sewer main installation at Lacoma Estates (near 96th Street and Spring Mill Road) and Six Points Road is underway. The short main extension at Lift Station 22 (North Augusta) should begin shortly.

**Birthday**  
Melissa Tetrick December 28



TriCo Participated in the Zionsville Christmas Parade spreading cheer and Poo emojis.





TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/31/2024-12/4/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
11/7/2024	21153	Citizens State Bank Operating	Carmel Utilities	\$84,124.13	\$84,124.13	Oct 2024 Flow
11/7/2024	21153	Citizens State Bank Operating	Carmel Utilities	\$1,049.40	\$1,049.40	October reads
11/11/2024	21154	Citizens State Bank Operating	Maggie Crediford	\$90.95	\$90.95	2024 EWP Reimbursement
11/14/2024	21155	Citizens State Bank Operating	Carmel Utilities	\$19.25	\$19.25	LS 1
11/19/2024	21156	Citizens State Bank Operating	SHV HOMES 2 LLC	\$103.80	\$103.80	REFUND-10891 SANTA ANITA
11/20/2024	21157	Citizens State Bank Operating	AFLAC	\$374.02	\$374.02	Emp Ins Nov
11/20/2024	21158	Citizens State Bank Operating	Carmel Utilities	\$2,343.00	\$2,343.00	Cleaning sewer lines
11/20/2024	21159	Citizens State Bank Operating	Carmel Utilities	\$36.24	\$36.24	LS 26 Oct Utilities
11/20/2024	21159	Citizens State Bank Operating	Carmel Utilities	\$548.45	\$548.45	LS 2 Utilities
11/20/2024	21160	Citizens State Bank Operating	LNG Indy LLC FKA Kinetrex	\$325.39	\$325.39	Nat Gas
11/20/2024	21161	Citizens State Bank Operating	Zionsville Lions Park, Inc.	\$3,000.00	\$3,000.00	2025 Silver Sponsorship
11/25/2024	21162	Citizens State Bank Operating	Carl S. Mills	\$87.88	\$87.88	Breakfast/lunch reim
11/25/2024	21163	Citizens State Bank Operating	Brandon Woolf	\$50.00	\$50.00	Cell Phone Reimb
11/25/2024	21164	Citizens State Bank Operating	Eric Luis Delacruz	\$50.00	\$50.00	Cell Phone Reimb
11/25/2024	21165	Citizens State Bank Operating	Jeffrey Martin	\$50.00	\$50.00	Cell Phone Reimb
11/25/2024	21166	Citizens State Bank Operating	Shaun Odom	\$50.00	\$50.00	Cell Phone Reimb
11/26/2024	21167	Citizens State Bank Operating	Wes Merkle	\$300.00	\$300.00	2024 EWP Reim
11/27/2024	21168	Citizens State Bank Operating	Robert Roudebush	\$77.12	\$77.12	Mileage reim 11182024
11/29/2024	21169	Citizens State Bank Operating	GEORGE J BLACKWELL	\$8.26	\$8.26	REFUND-2056 SUDA DR
11/29/2024	21170	Citizens State Bank Operating	JAY MCNAUGHT	\$16.74	\$16.74	REFUND-1076 TIMBER CREEK #7
11/29/2024	21171	Citizens State Bank Operating	JOHN J BRADBURN	\$17.44	\$17.44	REFUND-12535 GLENDURGAN
11/29/2024	21172	Citizens State Bank Operating	GARY OR MARK K CRULL	\$19.47	\$19.47	REFUND-13259 SALAMONE WAY
11/29/2024	21173	Citizens State Bank Operating	DAVID TURNER	\$21.53	\$21.53	REFUND-11740 GLENBROOK #103
11/29/2024	21174	Citizens State Bank Operating	CECILE OWENS	\$21.94	\$21.94	REFUND-1238 ORCHARD
11/29/2024	21175	Citizens State Bank Operating	CANDICE WHITE	\$26.65	\$26.65	REFUND-12918 IVES
11/29/2024	21176	Citizens State Bank Operating	KENDRA OR FRANCISCO GARCIA	\$29.12	\$29.12	REFUND-13466 SHAKAMAC
11/29/2024	21177	Citizens State Bank Operating	AMIE BOONE-COX	\$30.03	\$30.03	REFUND-12546 TIMBER CREEK #8
11/29/2024	21178	Citizens State Bank Operating	THOMAS LATHAM	\$31.00	\$31.00	REFUND-13455 DUMBARTON
11/29/2024	21179	Citizens State Bank Operating	KATHLEEN GANNON	\$31.36	\$31.36	REFUND-11503 WILDLIFE
11/29/2024	21180	Citizens State Bank Operating	STANLEY R KWIATKOWSKI	\$31.61	\$31.61	REFUND-749 SUFFOLK
11/29/2024	21181	Citizens State Bank Operating	FC TUCKER	\$33.03	\$33.03	REFUND-14275 CHARIO
11/29/2024	21182	Citizens State Bank Operating	JOAN SALIGOE	\$35.32	\$35.32	REFUND-346 TERRENTS CT
11/29/2024	21183	Citizens State Bank Operating	ASTHA POUDEL PAUDEL	\$36.03	\$36.03	REFUND-13431 LOREN
11/29/2024	21184	Citizens State Bank Operating	EVELYN ELIZABETH OR BHASKAR DAV	\$37.25	\$37.25	REFUND-13441 BOXELDER CT
11/29/2024	21185	Citizens State Bank Operating	JIM STAWICK	\$54.73	\$54.73	REFUND-10744 WESTON
11/29/2024	21186	Citizens State Bank Operating	KAREN E SCHMIDT	\$63.06	\$63.06	REFUND-13533 BELFORD
11/29/2024	21187	Citizens State Bank Operating	COURAGEOUS REALTY LLC/JASON MU	\$69.06	\$69.06	REFUND-10814 BROADWAY
11/29/2024	21188	Citizens State Bank Operating	JOEL RODRIGUEZ	\$70.06	\$70.06	REFUND-757 BARKWOOD CT
11/29/2024	21189	Citizens State Bank Operating	GRACE E PAIGE-WOOLSEY	\$72.00	\$72.00	REFUND-11725 LENOX
11/30/2024	21190	Citizens State Bank Operating	Amanda Foley	\$600.00	\$600.00	Board per diem 11/24
11/30/2024	21191	Citizens State Bank Operating	Carl S. Mills	\$600.00	\$600.00	Board per diem 11/24
11/30/2024	21192	Citizens State Bank Operating	Charles Ryerson	\$150.00	\$150.00	Board per diem 11/24
11/30/2024	21193	Citizens State Bank Operating	Eric Hand	\$450.00	\$450.00	Board per diem 11/24
11/30/2024	21194	Citizens State Bank Operating	Jane B. Merrill	\$300.00	\$300.00	Board per diem 11/24
11/30/2024	21195	Citizens State Bank Operating	Jeff Hill	\$150.00	\$150.00	Board per diem 11/24
11/30/2024	21196	Citizens State Bank Operating	Jeffrey Kimbell	\$300.00	\$300.00	Board per diem 11/24
11/30/2024	21197	Citizens State Bank Operating	Michael A. McDonald	\$600.00	\$600.00	Board per diem 11/24
11/30/2024	21198	Citizens State Bank Operating	Steve Pittman	\$600.00	\$600.00	Board per diem 11/24
12/3/2024	21199	Citizens State Bank Operating	Alpha-Liberty Company Inc.	\$536.98	\$536.98	Lab Equipment Service & Calibration
12/3/2024	21200	Citizens State Bank Operating	Altman, Poindexter & Wyatt, LLC	\$1,677.50	\$1,677.50	Legal Fees
12/3/2024	21200	Citizens State Bank Operating	Altman, Poindexter & Wyatt, LLC	\$3,070.00	\$3,070.00	Legal Fees - TPI/Bowen
12/3/2024	21201	Citizens State Bank Operating	Amazon Capital Services	\$51.58	\$51.58	LED work light and cables
12/3/2024	21201	Citizens State Bank Operating	Amazon Capital Services	\$29.89	\$29.89	USB cables
12/3/2024	21202	Citizens State Bank Operating	American Pump Repair & Service Inc	\$877.00	\$877.00	O-ring Kit
12/3/2024	21202	Citizens State Bank Operating	American Pump Repair & Service Inc	\$234.00	\$234.00	Grundfos pump parts
12/3/2024	21203	Citizens State Bank Operating	B & B Electrical Services	\$3,671.04	\$3,671.04	Actuator repairs/new conduit
12/3/2024	21203	Citizens State Bank Operating	B & B Electrical Services	\$2,209.58	\$2,209.58	Lighting - solids building
12/3/2024	21204	Citizens State Bank Operating	Bee Green Lawn & Plant Health	\$140.78	\$140.78	Lawn Treatment
12/3/2024	21205	Citizens State Bank Operating	Biomonitor	\$2,500.00	\$2,500.00	Sewer sampling
12/3/2024	21206	Citizens State Bank Operating	BL Anderson Company, Inc.	\$1,448.00	\$1,448.00	Air Filters
12/3/2024	21207	Citizens State Bank Operating	Black Tie Courier	\$475.00	\$475.00	Courier service
12/3/2024	21208	Citizens State Bank Operating	Blackbaud	\$9,092.39	\$9,092.39	NXT Renewal 12/8/24-12/7/25
12/3/2024	21209	Citizens State Bank Operating	CIOA	\$120.00	\$120.00	2025 Membership dues
12/3/2024	21209	Citizens State Bank Operating	CIOA	\$20.00	\$20.00	2024 Dues - Odom
12/3/2024	21210	Citizens State Bank Operating	Carmel Utilities	\$46.70	\$46.70	Stormwater
12/3/2024	21211	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$87.07	\$87.07	2016 Ford F-250 Oil Change
12/3/2024	21211	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$69.60	\$69.60	Ford Escape Oil Change
12/3/2024	21211	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$505.76	\$505.76	2018 Escape Tires
12/3/2024	21212	Citizens State Bank Operating	Concentra Health Services, Inc - CMCA	\$64.00	\$64.00	Testing fees
12/3/2024	21213	Citizens State Bank Operating	CuraLinc, LLC	\$295.00	\$295.00	EAP fees
12/3/2024	21215	Citizens State Bank Operating	Eco Infrastructure Solutions, Inc.	\$244.42	\$244.42	Line maintenance
12/3/2024	21215	Citizens State Bank Operating	Eco Infrastructure Solutions, Inc.	\$807.66	\$807.66	Line maintenance
12/3/2024	21216	Citizens State Bank Operating	Grainger	\$109.55	\$109.55	LS R & M
12/3/2024	21216	Citizens State Bank Operating	Grainger	\$45.34	\$45.34	LS R & M
12/3/2024	21217	Citizens State Bank Operating	IT Indianapolis/Core	\$10,813.41	\$10,813.41	Dec Billing
12/3/2024	21218	Citizens State Bank Operating	Jamr Excavation LLC	\$4,800.00	\$4,800.00	Mr. Manhole
12/3/2024	21219	Citizens State Bank Operating	KOORSEN FIRE & SECURITY	\$150.00	\$150.00	Qrtly Monitoring
12/3/2024	21220	Citizens State Bank Operating	MacAllister Machinery	\$22,983.33	\$22,983.33	Vehicle R & M-PTO Split Shaft

TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/31/2024-12/4/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
12/3/2024	21220	Citizens State Bank Operating	MacAllister Machinery	\$677.66	\$677.66	Valve Unloader
12/3/2024	21221	Citizens State Bank Operating	Merrell Brothers, Inc.	\$9,268.48	\$9,268.48	biosolids Disposal
12/3/2024	21221	Citizens State Bank Operating	Merrell Brothers, Inc.	\$560.00	\$560.00	Grit removal
12/3/2024	21221	Citizens State Bank Operating	Merrell Brothers, Inc.	\$9,708.48	\$9,708.48	Biosolids Disposal
12/3/2024	21222	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
12/3/2024	21222	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$167.00	\$167.00	Sewer Sampling
12/3/2024	21222	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$167.00	\$167.00	Sewer Sampling
12/3/2024	21222	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$170.00	\$170.00	Testing fees
12/3/2024	21223	Citizens State Bank Operating	Mission Mechanical	\$225.00	\$225.00	Plant R & M
12/3/2024	21224	Citizens State Bank Operating	Nalco Company, LLC	\$449.48	\$449.48	Sewer sampling
12/3/2024	21225	Citizens State Bank Operating	Occupational Health Centers of the Southv	\$119.00	\$119.00	EE testing
12/3/2024	21225	Citizens State Bank Operating	Occupational Health Centers of the Southv	\$119.00	\$119.00	Scot Watkins DOT Physical
12/3/2024	21226	Citizens State Bank Operating	Office Depot	\$364.35	\$364.35	Towels
12/3/2024	21227	Citizens State Bank Operating	OmniSite	\$355.80	\$355.80	LS R & M Radio repair
12/3/2024	21228	Citizens State Bank Operating	Paddock Wrecker Service, Inc	\$450.00	\$450.00	75 Ton Rotator
12/3/2024	21229	Citizens State Bank Operating	Paymentus Group, Inc.	\$32.85	\$32.85	NSF Fees
12/3/2024	21230	Citizens State Bank Operating	Red Wing Business Advantage Account	\$694.96	\$694.96	Work Boots Lewin, Vaughn, Starr
12/3/2024	21231	Citizens State Bank Operating	Shred Monkey	\$65.00	\$65.00	Shredding
12/3/2024	21232	Citizens State Bank Operating	Simplifile	\$1,290.00	\$1,290.00	Filing fees
12/3/2024	21233	Citizens State Bank Operating	Stone Soup Creative	\$3,111.22	\$3,111.22	PO 2069 Graphic Recording for Design
12/3/2024	21234	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$1,938.46	\$1,938.46	Fuel
12/3/2024	21235	Citizens State Bank Operating	USA BlueBook	\$125.86	\$125.86	Vehicle Chock Block
12/3/2024	21235	Citizens State Bank Operating	USA BlueBook	\$501.90	\$501.90	Black mat
12/3/2024	21235	Citizens State Bank Operating	USA BlueBook	\$35.95	\$35.95	Chock block
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$334.76	\$334.76	Repair/Refrigerant
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$312.00	\$312.00	LS 1 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$312.00	\$312.00	LS 2 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$252.00	\$252.00	LS 10 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$312.00	\$312.00	LS 14 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$270.00	\$270.00	LS 17 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$252.00	\$252.00	LS 21 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$252.00	\$252.00	LS 26 PM
12/3/2024	21236	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$252.00	\$252.00	LS 23 PM
12/3/2024	21237	Citizens State Bank Operating	Xylem Water Solutions USA Inc	\$1,080.55	\$1,080.55	Flush Valve and Repair Kit
12/3/2024	21237	Citizens State Bank Operating	Xylem Water Solutions USA Inc	\$4,613.00	\$4,613.00	LS R & M
12/3/2024	21238	Plant Expansion	Huntington Public Cap Corp	\$822,186.52	\$822,186.52	2020 Bond payment
12/3/2024	21239	Citizens State Bank R4R	Mission Mechanical	\$1,650.00	\$1,650.00	CIP-Proj 2464 Lab dishwasher
12/4/2024	21240	Citizens State Bank Operating	Carmel Utilities	\$1,047.00	\$1,047.00	Nov 2024 billing reads
12/4/2024	21240	Citizens State Bank Operating	Carmel Utilities	\$81,554.25	\$81,554.25	Nov 2024 flow
12/4/2024	21241	Citizens State Bank Operating	Donohue	\$1,400.00	\$1,400.00	LS R & M/Plant R & M
12/4/2024	21242	Citizens State Bank Operating	Doxim	\$375.00	\$375.00	Programming - email message
12/4/2024	21242	Citizens State Bank Operating	Doxim	\$5,182.22	\$5,182.22	Billing
12/4/2024	21242	Citizens State Bank Operating	Doxim	\$8,169.60	\$8,169.60	Postage
12/4/2024	21243	Citizens State Bank Operating	Matt Starr	\$141.76	\$141.76	Mileage/cold weather
12/4/2024	21244	Citizens State Bank Operating	Grainger	\$40.80	\$40.80	gloves
12/4/2024	21245	Interceptor	Ottenweller Contracting	\$121,068.56	\$121,068.56	CIP-Proj 2208 LS 16 Interceptor
12/4/2024	21247	Citizens State Bank Operating	IT Indianapolis/Core	\$1,205.26	\$1,205.26	Azure
10/31/2024	2024531	Citizens State Bank Operating	PNC Bank	\$8,677.38	\$8,677.38	Oct 2024 credit card charges
11/8/2024	2024532	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$521.72	\$521.72	Plant Utilities
11/11/2024	2024533	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$13,151.02	\$13,151.02	401a, 457b, Roth
11/11/2024	2024535	Citizens State Bank Operating	ADP	\$89,599.26	\$89,599.26	Payroll PPE 10/25/2024
11/1/2024	2024536	Citizens State Bank Operating	Napa Auto Parts	\$34.99	\$34.99	OIL
11/1/2024	2024536	Citizens State Bank Operating	Napa Auto Parts	\$39.95	\$39.95	Armorall Kit
11/1/2024	2024536	Citizens State Bank Operating	Napa Auto Parts	\$216.71	\$216.71	Battery
11/1/2024	2024536	Citizens State Bank Operating	Napa Auto Parts	\$361.61	\$361.61	Generator battery
11/14/2024	2024537	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$51.97	\$51.97	LS 2 Utilities
11/1/2024	2024538	Citizens State Bank Operating	Republic Services #761	\$735.44	\$735.44	Trash service
11/18/2024	2024539	Citizens State Bank Operating	AT & T	\$1,380.35	\$1,380.35	Internet
12/1/2024	2024540	Citizens State Bank Operating	Indiana Public Employers	\$36,879.37	\$36,879.37	Dec 2024 Insurance
11/19/2024	2024541	Citizens State Bank Operating	ADP	\$325.54	\$325.54	Payroll and Time & Attendance
11/20/2024	2024542	Citizens State Bank Operating	Mutual of Omaha	\$4,184.25	\$4,184.25	Ins - Dec 2024
11/20/2024	2024543	Citizens State Bank Operating	AT&T Mobility	\$2,302.97	\$2,302.97	EE phones/tablets
11/20/2024	2024544	Citizens State Bank Operating	Duke Energy	\$1,190.21	\$1,190.21	LS 14
11/20/2024	2024545	Citizens State Bank Operating	Duke Energy	\$23,440.61	\$23,440.61	Plant
11/20/2024	2024546	Citizens State Bank Operating	Duke Energy	\$795.98	\$795.98	LS 17
11/20/2024	2024547	Citizens State Bank Operating	Duke Energy	\$351.17	\$351.17	LS 11
11/20/2024	2024548	Citizens State Bank Operating	Duke Energy	\$410.52	\$410.52	LS 19
11/20/2024	2024549	Citizens State Bank Operating	Duke Energy	\$858.74	\$858.74	LS 26
11/20/2024	2024550	Citizens State Bank Operating	Duke Energy	\$131.62	\$131.62	LS 5
11/20/2024	2024551	Citizens State Bank Operating	Duke Energy	\$933.03	\$933.03	LS 1
11/20/2024	2024552	Citizens State Bank Operating	Duke Energy	\$210.40	\$210.40	LS 21
11/20/2024	2024553	Citizens State Bank Operating	Duke Energy	\$55.39	\$55.39	LS 6
11/22/2024	2024554	Citizens State Bank Operating	IPL	\$128.60	\$128.60	LS 3
11/21/2024	2024555	Citizens State Bank Operating	IPL	\$8,961.74	\$8,961.74	LS 8
11/22/2024	2024556	Citizens State Bank Operating	IPL	\$303.55	\$303.55	LS 9
11/22/2024	2024557	Citizens State Bank Operating	IPL	\$103.91	\$103.91	LS 12
11/21/2024	2024558	Citizens State Bank Operating	IPL	\$53.16	\$53.16	LS 18
11/22/2024	2024559	Citizens State Bank Operating	IPL	\$76.12	\$76.12	LS 20

TriCo Regional Sewer Utility  
Register of Claims  
For the period 10/31/2024-12/4/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
11/22/2024	2024560	Citizens State Bank Operating	IPL	\$50.56	\$50.56	LS 22
11/25/2024	2024561	Citizens State Bank Operating	IPL	\$105.26	\$105.26	LS 24
11/22/2024	2024562	Citizens State Bank Operating	IPL	\$59.25	\$59.25	LS 25
11/22/2024	2024563	Citizens State Bank Operating	IPL	\$60.33	\$60.33	LS VV
11/25/2024	2024564	Citizens State Bank Operating	IPL	\$85.42	\$85.42	LS 27
11/26/2024	2024565	Citizens State Bank Operating	IPL	\$7,067.18	\$7,067.18	LS 2
11/25/2024	2024566	Citizens State Bank Operating	ADP	\$87,122.59	\$87,122.59	Payroll PPE 10/25/2024
11/25/2024	2024567	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$12,341.62	\$12,341.62	401a, 457b, Roth PPE 11/22/24
11/25/2024	2024568	Citizens State Bank Operating	Comcast	\$259.05	\$259.05	Backup Internet
11/25/2024	2024569	Citizens State Bank Operating	Globe Life	\$58.72	\$58.72	EE Deductions
12/12/2024	2024570	Citizens State Bank Operating	Duke Energy	\$376.68	\$376.68	LS 23
12/13/2024	2024571	Citizens State Bank Operating	Duke Energy	\$363.62	\$363.62	LS 16
11/30/2024	2024572	Citizens State Bank Operating	Napa Auto Parts	\$23.94	\$23.94	Anitfreeze
11/27/2024	2024573	Citizens State Bank Operating	Citizens Energy Group	\$31.45	\$31.45	LS 17
11/27/2024	2024574	Citizens State Bank Operating	Citizens Energy Group	\$116.86	\$116.86	Plant water
11/28/2024	2024575	Citizens State Bank Operating	Citizens State Bank	\$20.00	\$20.00	Bank fee
12/3/2024	2024576	Citizens State Bank Operating	ADP	\$163.95	\$163.95	Workforce Now Payroll
11/30/2024	2024577	Citizens State Bank Operating	Citizens State Bank	\$1,345.44	\$1,345.44	Nov lockbox fees
12/3/2024	2024578	Citizens State Bank Operating	Jive Communications, Inc	\$742.16	\$742.16	Phone service
12/1/2024	2024579	Citizens State Bank Operating	Republic Services #761	\$735.12	\$735.12	Trash service
11/30/2024	2024580	Citizens State Bank Operating	PNC Bank	\$8,095.84	\$8,095.84	Nov 2024 CC Charges
					\$1,563,247.95	
<b>ALLOWANCE OF CLAIMS</b>						
We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of						
					<b>\$1,563,247.95</b>	

# Docket Report Information

For the period 10/31/2024-12/4/2024

CIP-Proj 2464 Lab dishwasher	\$1,650.00
CIP-Proj 2208 LS 16 Interceptor	<u>\$121,068.56</u>

\$122,718.56

Payroll - ADP	\$176,721.85
Carmel Utilities - Oct & November Flow	\$165,678.38
Huntington Bank - 2020 Bond Payment	\$822,186.52

Other Expenses \$275,942.64

Total Expenses \$1,563,247.95

Selected Statistics 2024	January	February	March	April	May	June	July	August	September	October	November	2024 Monthly Average	2024 YTD	2023 Total Through November
<b>Maintenance Information</b>														
Lateral Inspections	18	12	33	15	37	48	36	33	32	33	56	32	353	330
Certified I&I Inspections	18	27	33	20	37	36	23	44	23	42	32	30	335	373
Failed I&I Inspections	0	0	0	1	0	1	0	0	0	1	0	0	3	2
Sewer Locates	344	274	314	454	388	305	377	355	334	403	302	350	3,850	3,603
Manholes Added	38	7	22	2	6	25	3	1	0	0	19	11	123	59
Total # of Manholes	6,149	6,156	6,178	6,180	6,186	6,211	6,214	6,215	6,214	6,214	6,233	N/A	NA	6,111
Manholes Inspected	336	712	125	27	9	0	115	0	0	0	0	120	1,324	1,923
Feet of Sewer Added	4,684	1,528	4,644	574	1,175	6,091	0	797	0	45	4,801	2,213	24,339	19,356
Total Footage of Sewers	1,765,843	1,767,371	1,772,015	1,772,589	1,773,764	1,779,855	1,779,838	1,780,635	1,785,081	1,785,126	1,789,882	N/A	N/A	NA
Feet of Sewer Televised	16,308	15,520	28,095	32,228	41,915	25,240	27,101	12,934	20,184	30,408	14,998	24,085	264,931	269,671
Acoustic Sewer Inspection	0	0	0	0	6,085	44,622	68,706	53,119	0	0	0	15,685	172,532	192,521
Feet of Sewer Cleaned	0	0	567	10,895	3,356	372	0	0	7,800	3,426	0	2,401	26,416	27,325
Overflows	0	0	1	0	1	1	1	0	0	0	0	0.36	4	0
Feet of LPFM Cleaned	0	0	775	0	0	11,476	0	0	0	7,653	3182	2,099	23,086	35,966
<b>LS 1 to Carmel Utilities</b>														
Rainfall/Precipitation (inches)	5.11	0.54	2.82	7.4	5.14	2.79	5.38	2.35	3.79	0.50	4.6	3.67	40.42	35.65
Total Flow (gallons)	32,948,704	27,943,801	31,073,709	44,411,637	36,272,804	31,923,520	36,016,050	30,931,564	28,668,285	28,390,005	28,537,362	32,465,222	357,117,441	352,725,583
Max Daily Flow (gallons)	1,529,382	1,130,383	1,093,141	3,348,691	1,831,983	1,238,091	1,637,718	1,095,812	1,256,496	1,034,433	1,076,913	N/A	3,348,691	2,181,616
Average Daily Flow (gallons)	1,062,861	963,579	1,002,378	1,432,633	1,170,090	1,029,791	1,161,808	997,792	924,783	915,807	920,560	1,052,917	N/A	N/A
Min Daily Flow (gallons)	835,566	901,413	899,999	955,504	952,198	971,304	939,935	907,997	848,496	840,608	854,022	N/A	835,566	790,717
<b>TriCo WRRF</b>														
Total Flow (gallons)	112,920,000	90,513,000	103,017,000	115,813,000	113,777,000	100,115,000	110,497,000	104,788,000	97,065,000	94,130,000	104,033,000	104,242,545	1,146,668,000	1,087,960,000
Max Daily Flow (gallons)	5,198,000	3,733,000	3,897,000	7,763,000	5,855,000	3,682,000	4,495,000	3,805,000	4,802,000	3,560,000	4,261,000	N/A	7,763,000	5,616,000
Average Daily Flow (gallons)	3,642,581	3,121,138	3,323,129	3,860,433	3,670,225	3,337,166	3,564,419	3,380,258	3,235,500	3,036,451	3,467,766	3,421,733	N/A	N/A
Min Daily Flow (gallons)	2,813,000	2,871,000	2,580,000	2,801,000	2,931,000	3,005,000	3,025,000	2,936,000	2,817,000	2,678,000	2,993,000	N/A	2,580,000	2,416,000
Total Flow to Both Plants	145,868,704	118,456,801	134,090,709	160,224,637	150,049,804	132,038,520	146,513,050	135,719,564	125,733,285	122,520,005	132,570,362	132,162,753	1,503,785,441	1,440,685,583
<b>Biosolids Handling (gals)</b>														
Wasted (Biosolids)	2,177,000	1,879,000	2,078,000	2,503,000	2,507,000	2,381,000	2,533,000	262,000	2,823,000	2,993,000	3,206,000	2,303,818	25,342,000	19,102,000
Dewatered	610,842	494,870	431,077	311,810	429,370	518,071	614,246	1,189,521	1,706,560	1,780,249	2,063,346	922,724	10,149,962	5,000,262
Digested Sludge Withdrawn	1,131,000	1,167,000	1,179,000	1,471,000	1,480,000	1,482,000	1,960,000	1,547,000	1,196,000	1,263,000	1,114,000	1,362,727	14,990,000	8,921,000
<b>Customer Information</b>														
New Sewer Service Accounts	46	38	21	24	13	14	29	26	54	20	20	28	305	213
Permits Issued	24	20	11	54	22	44	27	27	48	20	30	30	327	280



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Andrew Williams  
**Date:** December 5, 2024  
**Subject:** Salary Ordinance

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The attached 2025 Salary Ordinance reflects the 3% increase to the salary range approved by the Board at the November meeting.

**Requested Action:** Approve Salary Ordinance 12-09-2024.

## Ordinance 12-09-2024

### **An Ordinance establishing updated positions and salaries for TriCo Regional Sewer Utility (hereinafter "Utility") staff and other salary related matters.**

**WHEREAS**, the Utility requires a staff of full and/or part time employees in order to carry out its mission and duties as a political subdivision of the State of Indiana and municipal corporation, and;

**WHEREAS**, the Utility Board of Trustees (hereinafter "Board") has adopted prior ordinances pertaining to salary matters for the TriCo staff; and;

**WHEREAS**, positions and salary ranges have been updated and need to be amended.

**NOW THEREFORE**, Be It Ordained by the Board that:

Effective December 21, 2024, the following amounts will be in force for exempt and non-exempt staff positions.

#### **POSITION TITLE**

#### **Non-exempt Employees**

	<b>Min. Hourly Rate</b>	<b>Max. Hourly Rate</b>
Chief Operator	\$ 37.79	\$ 52.92
Technical Specialist	\$ 37.79	\$ 52.92
Utility Billing Supervisor	\$ 37.79	\$ 52.92
Laboratory Coordinator	\$ 32.86	\$ 46.01
Field Operation Specialist	\$ 32.86	\$ 46.01
Pretreatment Coordinator	\$ 31.24	\$ 42.19
Utility Locator	\$ 31.24	\$ 42.19
Operator	\$ 29.66	\$ 38.59
Main Line Inspector	\$ 29.66	\$ 38.59
Service Inspector	\$ 29.66	\$ 38.59
Billing Assistant	\$ 29.66	\$ 38.59
Administrative Support Specialist	\$ 29.66	\$ 38.59
Administrative Assistant HR	\$ 29.66	\$ 38.59
Customer Service Assistant	\$ 27.58	\$ 34.48
Field Operations Technician	\$ 27.58	\$ 34.48
Skilled Laborer	\$ 24.86	\$ 31.08
Laborer	\$ 21.10	\$ 26.37
Summer Intern	\$ 15.00	\$ 21.00

#### **Exempt Employees**

Utility Director	\$ 74.08	\$114.83
Engineering Manager	\$ 62.99	\$ 97.65
Controller	\$ 55.88	\$ 83.82
District Engineer	\$ 48.56	\$ 72.85
Plant Superintendent	\$ 48.56	\$ 72.85
Collections Superintendent	\$ 42.89	\$ 62.19

All TriCo personnel who are on-call during a pay period shall receive an additional \$4.00 per hour above their hourly pay rate.

All personnel working on the following holidays will be paid double time for the hours worked in addition to receiving the 7.5 hours of Holiday pay:

- Wednesday, January 1, 2025 – New Years Day
- Monday, January 20, 2025 - Martin Luther King Jr. Day
- Monday, May 26, 2025 - Memorial Day
- Friday, July 4, 2025 - Independence Day
- Monday, September 1, 2025 - Labor Day
- Thursday, November 27, 2025 – Thanksgiving
- Thursday, December 25, 2025 - Christmas Day

For all other holidays declared in the TriCo 2025 Holiday Schedule, personnel working will be paid time and one half for the hours worked in addition to receiving the 7.5 hours of Holiday pay.

Overtime compensation for full-time, part-time and temporary employees shall be paid in compliance with the federal Fair Labor Standards Act and the Utility's most current compensation ordinance as adopted by the Board of Trustees.

An employee may not carry over more than 30 days (225 hours) of PTO from one anniversary year to the next. Should the total accumulated PTO exceed 30 days (225 hours) on the employee's anniversary date, TriCo will pay the employee a rate equivalent to 50% of the employee's current rate of pay for the days over 30 (225 hours) and any remaining time/compensation will be forfeited. This payment will be made with the paycheck containing the employee's anniversary day. Upon termination of employment, an employee will be paid for all accrued unused PTO with the next scheduled pay.

Employees that waive TriCo offered health insurance will receive an amount not-to-exceed \$2,800 per year as set forth in the Health Insurance Waiver policy.

In the event of a conflict between this ordinance and previous ordinances, the most recent ordinance terms will prevail.

Executed this 9th day of December 2024  
TriCo Regional Sewer Utility by its Trustees:

By: \_\_\_\_\_  
Amanda Foley

By: \_\_\_\_\_  
Eric Hand

By: \_\_\_\_\_  
Jeff Hill

By: \_\_\_\_\_  
Jeffrey Kimbell

By: \_\_\_\_\_  
Jane Merrill

By: \_\_\_\_\_  
Carl Mills

By: \_\_\_\_\_  
Michael McDonald

By: \_\_\_\_\_  
Steve Pittman

By: \_\_\_\_\_  
Charles Ryerson





## MEMORANDUM

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**To: Board of Trustees**

**From: Andrew Williams**

**Date: December 5, 2024**

**Subject: 2025 Proposed Operating Budget**

The 2024 YTD numbers have been updated with costs through October and the Projected Spending lines have been updated to reflect these values. Other than reducing the interest income, there were no other substantial changes to the budget discussed at the November Board Meeting. The proposed budget as shown does not include a user rate increase. If a rate increase were to be approved midyear, the revenue increase would be approximately \$70,000.

We have been averaging about \$100,000 annual increases in residential sales by growth alone, but in 2023 the increase was \$145,000. We are trending to have a \$180,000 increase in 2024. This will likely increase as the 2024 rate increase took effect with the August bills. Due to uncertainty of growth, we are budgeting for a \$150,000 increase in 2025.

Commercial sales are more variable and have gone up and down due to the shutdown and changes in the use of office space. The rate increase went into effect in August and is only reflected in two months of billing. We are trending to end the year at \$2,955,000, an increase of \$130,000 over 2023. We are budgeting \$3,050,000 for 2025.

Interest income from investments and banking will decrease as we have seen reductions in interest rates. The budget includes \$380,000 between the two income lines.

The 2025 proposed budget is projecting a total revenue of \$9,315,688.

The Gross Wage includes step increases and a range adjustment of 3%.

The Insurance line increase is due to a 7.8% increase from Anthem/IPEP. For the current year, we are projecting \$24,000 under budget due to changes in coverage selection by employees.

Property insurance coverage was shopped with two agents. We switched agents, moved coverage to Cincinnati Insurance and decreased our premium \$50,000.

The proposed 2025 Operating Budget shows expenses at \$7,210,379 with and projected Operating Income of \$2,105,309.

**Requested Action:** Approve the 2025 Operating Budget

Version 12.04.24		TriCo 2025 Operating Budget	2020 Actuals	2021 Actuals	2022 Actual	2023 Actual	2024 Budget	2024 YTD Actual Oct	Estimate thru Dec	Over / Under	Proposed 2025 Budget	Change Budget 2024-2025	% Change Budget 2024-2025	% Change 24 Est. to 2025 Budget
		<b>REVENUES</b>						<b>10</b>						
4001-1	CS	Sales - Residential	5,009,908	5,106,028	5,213,564	5,346,400	5,425,000	4,616,908	5,540,290	115,290	5,695,418	270,418	4.98%	2.80%
4003-1	CS	Sales - Commercial	2,440,832	2,653,376	2,559,628	2,824,937	2,700,000	2,514,692	3,017,630	317,630	3,050,000	350,000	12.96%	1.07%
4005-1	CS	Late Charges	76,175	76,459	81,051	87,589	80,000	67,012	80,414	414	80,000	0	0.00%	-0.51%
4007-1	WM	Applications Fees	50,846	57,685	38,734	59,096	40,000	62,765	60,000	20,000	50,000	10,000	25.00%	-16.67%
4009-1	WM	Plan Reviews, Inspections, Misc. Revenue	28,177	111,865	72,762	60,988	35,000	69,572	70,000	35,000	60,000	25,000	71.43%	-14.29%
4501-1	CS	Interest - Investments	44,498		153,764	251,091	150,000	215,805	258,966	108,966	180,000	30,000	20.00%	-30.49%
4503-1	CS	Interest - Banking	249,422	132,462	121,601	230,297	120,000	275,807	330,968	210,968	200,000	80,000	66.67%	-39.57%
4507-1	CS	Bank Fees	(1,980)	(2,337)	(1,088)	(473)	(600)	(260)	(312)	288	(330)	270	-45.00%	5.77%
4601-1	CS	Interest - by project	1,659	1,267	1,040	958	600	731	877	277	600	0	0.00%	-31.56%
4701-1	CS	Customer Fees & Reimbursements	(1,143)	-	-				0	0	0	0		
4801-1	CS	Gain/Loss on Asset Disposal	533,551	13,098	20,603	59,143		18,186	25,000	25,000	0	0		
4901-1	CS	Misc Income/Expense	0	1,749	1,319	653		(22,285)	(22,285)	(22,285)	0	0		
		<b>TOTAL REVENUES</b>	<b>8,431,944</b>	<b>8,151,653</b>	<b>8,262,977</b>	<b>8,920,678</b>	<b>8,550,000</b>	<b>7,818,931</b>	<b>9,361,548</b>	811,548	<b>9,315,688</b>	765,688	8.96%	-0.54%
		<b>EXPENSES</b>												
5001-1	DW	Gross Wages	1,605,122	1,681,581	1,948,144	2,225,416	2,381,474	2,033,806	2,440,567	59,093	2,554,446	172,972	7.26%	4.67%
5003-1	DW	Other Employee Exp	34,002	21,587	24,661	45,279	18,000	13,594	16,312	(1,688)	23,000	5,000	27.78%	41.00%
5005-1	DW	Retirement Plan - Hoosier START	158,719	168,044	189,871	220,385	233,497	199,293	244,057	10,560	250,624	17,127	7.33%	2.69%
5007-1	DW	Employee Insurance	364,136	377,153	403,374	409,627	477,991	380,639	456,766	(21,225)	492,394	14,403	3.01%	7.80%
5009-1	DW	Taxes (Employer FICA)	115,332	119,541	139,449	160,700	182,183	145,809	183,042	859	195,415	13,232	7.26%	6.76%
5103-1	DW	Professional Education	15,456	19,589	26,835	26,071	24,000	18,392	22,071	(1,929)	25,000	1,000	4.17%	13.27%
5105-1	DW	Board Member Fees	16,500	15,000	12,350	24,550	45,000	28,350	38,000	(7,000)	45,000	0	0.00%	18.42%
5107-1	DW	Board Expense	1,678	1,182	3,524	4,396	3,500	3,798	3,800	300	4,000	500	14.29%	5.26%
5109-1	DW	Consulting	49,601	12,352	18,956	79,500	50,000	14,332	17,198	(32,802)	50,000	0	0.00%	190.73%
5111-1	SW	Computer Expenses/Consultants	244,499	186,765	210,265	204,622	220,000	153,417	184,100	(35,900)	220,000	0	0.00%	19.50%
5113-1	DW	Insurance	126,952	104,517	117,046	158,615	175,000	102,695	123,234	(51,766)	150,000	(25,000)	-14.29%	21.72%
5115-1	CS	Accounting Fees	1,200	3,145	4,777	25,290	15,000	7,620	8,000	(7,000)	8,000	(7,000)	-46.67%	0.00%
5117-1	DW	Legal Fees	27,173	16,779	20,045	17,306	30,000	23,957	25,000	(5,000)	30,000	0	0.00%	20.00%
5119-1	WM	Engineering Fees	16,244	1,260	23,140	20,000	20,000	0	0	(20,000)	20,000	0	0.00%	#DIV/0!
5125-1	DW	Professional Affiliations	4,639	5,764	4,832	5,147	7,000	6,708	7,000	0	7,000	0	0.00%	0.00%
5127-1	DW	Travel & Mileage	4,722	6,744	10,466	15,133	9,000	8,612	9,000	0	9,000	0	0.00%	0.00%
5129-1	CS	Collection	5,430	3,694	(3,548)	10,528	5,000	4,484	5,381	381	5,000	0	0.00%	-7.08%
5131-1	CS	Billing Service Contracts	90,953	117,321	126,438	114,152	120,000	132,696	145,000	25,000	142,000	22,000	18.33%	-2.07%
5133-1	CS	Bad Debt Expense	472	1,403	1,587	1,504	2,000	527	632	(1,368)	2,000	0	0.00%	216.35%
5135-1	CS	Office Expense	18,510	22,332	12,107	9,820	12,000	9,950	11,940	(60)	12,000	0	0.00%	0.51%
5137-1	CS	Postage Expense	60,716	69,445	78,295	84,579	82,000	84,828	101,794	19,794	100,000	18,000	21.95%	-1.76%
5139-1	CS	Office Services	54,573	49,970	43,929	56,644	32,000	41,327	32,000	0	32,000	0	0.00%	0.00%
5141-1	DW	Customer Outreach & Education	6,336	24,410	22,268	24,894	25,000	14,007	25,000	0	35,000	10,000	40.00%	40.00%
5201-1	SW	Treatment - Carmel WWTP	1,088,794	1,066,451	1,077,332	993,647	1,000,000	830,291	996,349	(3,651)	1,050,000	50,000	5.00%	5.38%

Version 12.04.24		TriCo 2025 Operating Budget	2020 Actuals	2021 Actuals	2022 Actual	2023 Actual	2024 Budget	2024 YTD Actual Oct	Estimate thru Dec	Over / Under	Proposed 2025 Budget	Change Budget 2024-2025	% Change Budget 2024-2025	% Change 24 Est. to 2025 Budget
5203-1	SW	Sewer Sampling & Lab	61,924	68,257	88,466	99,616	125,000	78,620	94,345	(30,655)	100,000	(25,000)	-20.00%	5.99%
5205-1	SW	Biosolids Disposal	158,734	162,686	179,356	285,699	285,000	224,830	269,795	(15,205)	300,000	15,000	5.26%	11.20%
5207-1	SW	Plant R & M	179,528	268,140	243,613	140,479	200,000	117,908	141,490	(58,510)	200,000	0	0.00%	41.35%
5209-1	SW	Utilities - WRRF	312,472	312,512	434,170	440,982	450,000	343,224	411,869	(38,131)	450,000	0	0.00%	9.26%
5211-1	SW	Operating Supplies - WRRF	36,448	23,057	40,345	31,135	30,000	32,917	39,500	9,500	35,000	5,000	16.67%	-11.39%
5213-1	SW	Safety Materials & Training	14,133	16,155	10,028	19,724	15,000	13,626	15,000	0	15,000	0	0.00%	0.00%
5215-1	SW	IDEM Permits	10,180	10,382	10,565	12,894	15,500	13,985	15,000	(500)	15,000	(500)	-3.23%	0.00%
5301-1	AS	Lift Station R & M	166,746	170,100	135,418	123,390	120,000	143,061	125,000	5,000	125,000	5,000	4.17%	0.00%
5303-1	AS	Line Maintenance	58,000	34,688	25,341	54,605	40,000	49,660	44,000	4,000	45,000	5,000	12.50%	2.27%
5305-1	AS	Line Repair	17,285	33,628	43,312	17,807	50,000	5,565	6,678	(43,322)	50,000	0	0.00%	648.75%
5307-1	AS	Equipment Repair	10,784	26,054	49,701	36,283	30,000	29,993	35,992	5,992	35,000	5,000	16.67%	-2.76%
5313-1	AS	Vehicle R & M	10,045	56,397	21,619	43,019	27,000	17,434	20,920	(6,080)	27,000	0	0.00%	29.06%
5315-1	AS	Fuel	18,855	26,589	40,160	36,207	45,000	37,315	44,778	(222)	45,000	0	0.00%	0.50%
5317-1	AS	Utilities - Lift Stations	170,684	178,562	213,999	189,667	215,000	174,119	208,943	(6,057)	215,000	0	0.00%	2.90%
5319-1	AS	Operating Supplies - Sewer System	23,494	19,327	9,799	8,266	10,000	2,915	3,498	(6,502)	10,000	0	0.00%	185.87%
5321-1	AS	Manhole R&M	57,237	52,253	31,865	59,202	55,000	52,457	55,000	0	55,000	0	0.00%	0.00%
5322-1	AS	Televising	25,394	40,267	13,794	9,876	10,000	12,396	13,000	3,000	10,000	0	0.00%	-23.08%
5323-1	AS	Uniforms & Shop Towels	8,689	14,017	15,121	14,416	16,500	12,654	15,185	(1,315)	16,500	0	0.00%	8.66%
		Total Operating Expenses	5,494,725	5,609,097	6,122,812	6,561,074	6,908,645	5,621,807	6,656,235	(252,410)	7,210,379	301,734	4.37%	8.33%
		<b>OPERATING INCOME</b>	<b>2,937,219</b>	<b>2,542,556</b>	2,140,165	2,359,604	<b>1,641,355</b>	<b>2,197,124</b>	<b>2,705,313</b>	<b>1,063,958</b>	<b>2,105,309</b>	463,954	28.27%	-22.18%
			463,320											
5901-1		Depreciation	4,239,953	4,226,618	4,480,435	4,484,549	5,330,653	4,442,203	5,330,653	0	5,597,186	266,533		
5911-1		Amortization of CIAC	(3,506,664)	(3,266,544)	(3,287,916)	(3,572,760)	(5,273,784)	(4,394,820)	(5,273,784)	0	(5,537,473)	(263,689)		
		<b>TOTAL EXPENSES</b>	<b>3,207,189</b>	<b>3,502,629</b>	<b>7,315,331</b>	<b>7,472,863</b>	<b>6,965,514</b>	<b>5,669,190</b>	<b>6,713,104</b>	<b>(252,410)</b>	<b>7,270,092</b>	304,578		
		Net Surplus (Deficit)	<b>1,740,610</b>	<b>1,051,527</b>	<b>947,646</b>	<b>953,613</b>	<b>1,584,486</b>	<b>2,149,741</b>	<b>2,648,444</b>	<b>1,063,958</b>	<b>2,045,596</b>	<b>461,110</b>		
		<b>DEBT SERVICE PAYMENT</b>												
		Bond Interest - Plant Expansion			<b>514,856</b>	<b>494,201</b>	<b>471,542</b>	<b>442,625</b>	<b>442,625</b>	<b>0</b>	<b>471,542</b>	<b>(43,315)</b>		
		Bond Principal Payment - Plant Expansion			<b>850,000</b>	<b>850,000</b>	<b>1,180,000</b>	<b>1,225,000</b>	<b>1,225,000</b>	<b>0</b>	<b>1,180,000</b>	<b>330,000</b>		

# JOINT CAPITAL & CONSTRUCTION COMMITTEE, AND BOARD OF TRUSTEES MEETING



Monday December 2, 2024, at 4:30 p.m.

## Memorandum

Ms. Foley called the meeting to order at 4:32 P.M.

Members Present: Capital and Construction Committee Chair Amanda Foley, and member Jeff Hill. Others in attendance were Board member Carl Mills, Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle, and Administrative Assistant Maggie Crediford. Mr. Pittman was absent.

### **PUBLIC COMMENT**

There was no one present from the public.

### **2025 Capital Budget**

Mr. Merkle said the budget includes some minor updates to the general collections' systems projects. Other than that, the budget is what they saw at the Board meeting last month. Mr. Hill asked if any of the 2026 projects could move into 2025 since it seems like a light year. Mr. Williams said the projects could shift based on needs and development in the area. Mr. Hill asked how the Union Woodlands project affects what needs to be paid back in 2025. Mr. Merkle said the developer is oversizing the sewer for TriCo's future needs and would receive credit for Interceptor Fees based on the cost to do that, he estimated it would be around \$200,000. The Committee will recommend the Board of Trustees approve the proposed 2025 Capital Budget.

### **Union Woodlands Sewer Service Agreement**

Mr. Merkle said the Union Woodlands Sewer Service Agreement would be very similar to what the Utility had with the developer of Jackson's Grant. The project will be built in phases. The Developer will install a temporary lift station to send flow through Brookhaven until the Little Eagle Creek Interceptor project is constructed. The Developer will cover the cost of the lift station which will be built to TriCo standards with complementary equipment that could be repurposed when taken offline. Mrs. Poindexter pointed out that language needs to be added to the contract indicating that the lift station equipment purchased by the developer would be the property of TriCo and the developer would not receive any compensation or reimbursement for that equipment. Mrs. Poindexter said she will review the document one more time and be sure that it is updated before it is considered by the Board. The Committee will recommend the Board approve the Union Woodlands Sewer Service Agreement.

### **Capital Project Updates**

**#2207 Lift Station 26 (Jackson's Grant) Parallel Force Main-** Restoration efforts continue. Completion is anticipated in December.

**#2208 Lift Station 16 (Michigan/Sycamore Street) Reconstruction-** This project is complete. Earth moving, utility installation, and road work surrounding the new lift station continues under The Farm development project.

**#2301 Lift Station 10 (Ashbrook) Upgrades-** Paving is complete and punch list items remain. Staff awaits the return of one of the four submersible pumps which was found to have a bad sensor during startup. Completion is anticipated in December.

**Various Small Sewer Extension Projects-** Low pressure sewer main installation at Lacoma Estates (near 96<sup>th</sup> Street and Spring Mill Road) and Six Points Road is underway and should be complete in December. The short main extension at Lift Station 22 (North Augusta) is expected to begin this week.

#### **Other Business**

The Committee discussed HSE Utilities informing TriCo they do not need assistance serving the Bradley Ridge project in Zionsville.

#### **Adjournment**

The meeting was adjourned at 5:21 p.m.

Respectfully submitted,



Wes Merkle  
Engineering Manager



## MEMORANDUM

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**To:** Board of Trustees

**From:** Wes Merkle

**Date:** December 4, 2024

**Subject:** Union Woodlands Sewer Service Agreement

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Union Woodlands is a new residential development located north of the Brookhaven and Fieldstone neighborhoods near the northwest corner of TriCo's service area. Union Woodlands includes the extension of interceptor sewer that is larger and deeper than is otherwise required to serve the development, which will allow TriCo to serve offsite locations in this drainage basin in the future. TriCo either reimburses developers for sewer oversizing costs either directly or through interceptor fee credit.

Two years ago TriCo agreed to allow the developer to build a temporary lift station to serve Union Woodlands. Because the lift station is not part of TriCo's master plan to extend service, the developer will pay for the new lift station. Existing downstream sewers have limited capacity to handle additional flows beyond Union Woodlands; therefore additional service necessitates TriCo extend the Little Eagle Interceptor between 300 South and Union Woodlands, enabling TriCo to decommission the temporary lift station.

The attached sewer service agreement was modified from the one used for Jackson's Grant in 2014, which included oversized gravity sewers, force mains, and a regional lift station, all built in multiple phases. The purpose of this agreement is to explain each party's responsibilities during the development process.

Staff requested legal counsel review the attached agreement. At this time we are working with the developer to finalize costs and prepare exhibits; if ready, staff will present at the December 9 meeting.

Recommended Action: Approve the Sewer Service Agreement with Union Woodlands, pending preparation of final costs and exhibits.

## SEWER SERVICE AGREEMENT

This AGREEMENT, made and entered into as of the date of execution by the last party signatory hereto (hereinafter referred to as "Effective Date") by and between TRICO REGIONAL SEWER UTILITY, a political subdivision and municipal corporation organized and existing under the laws of the State of Indiana ("TriCo"), and UNION WOODLANDS DEVELOPER, LLC, an Indiana limited liability corporation ("Developer").

WITNESSETH THAT:

WHEREAS, TriCo is organized for the purpose of designing, constructing and operating sanitary sewers and related facilities to collect, convey, treat and dispose of wastewater from residences, businesses, industries and institutions located within the boundaries of TriCo; and

WHEREAS, Developer owns or has under contract to purchase approximately 161 acres of real estate in Boone County, Indiana, generally located east of US421 and south of County Road 200 South, but more particularly described in **Exhibit A** attached hereto and incorporated herein by reference the "Developer Real Estate", on which Developer proposes to construct approximately 183 single family homes and/or as Union Woodlands subdivision hereinafter referred to as "Subdivision"; and

WHEREAS, Developer has requested TriCo provide sewage disposal service to Subdivision which is within the service area of TriCo, and TriCo is willing to do so upon the terms and conditions set forth herein; and

WHEREAS, in order to make sewage disposal service available to and within the entirety of the Subdivision, it is necessary for the Developer to design and construct a lift station, force main and gravity sewers,

WHEREAS, TriCo has requested an increase in the capacity or oversizing of the Developer's proposed lift station, force main, and/or gravity sewers sufficient to handle future wastewater flow from other offsite locations in this drainage basin, hereinafter referred to "Oversized Facilities",

WHEREAS, in order to ensure construction of Oversized Facilities by Developer, TriCo is willing to reimburse Developer for the costs incurred by Developer as a result of oversizing the facilities, in excess of the costs that Developer would otherwise incur to construct facilities only to serve Subdivision,

WHEREAS, TriCo's long-term planning includes extension of the Little Eagle Creek Interceptor from the southeast to serve Subdivision, Developer requested TriCo allow construction of a temporary lift station and force main discharging into existing Brookhaven sewers to serve Subdivision in the near term, Developer will construct the lift station and force main at Developer's cost, and to improve efficiency TriCo will assist Developer with procurement of certain lift station equipment.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the District and Developer agree as follows:

1. The Project. The design, construction and installation of lift station, force main, and gravity sewers serving Subdivision, including Oversized Facilities, shall hereinafter be referred to as the "Project". Developer's consulting engineer shall prepare all plans and specifications. The combined set of detailed plans and specifications, once reviewed and approved by TriCo staff, shall be hereinafter referred to as "Plans and Specifications" of the Project.

2. Rights-of-Way and Easements. As required in any case, Oversized Facilities shall be constructed and installed by Developer in accordance with Plans and Specifications. All of the Oversized Facilities shall be installed within public rights-of-way or easements granted to TriCo or granted to others and assigned to TriCo on easement forms acceptable to TriCo or on real estate owned by or to be conveyed to TriCo. Developer shall provide easements to TriCo for all phases of the development utilizing the form in the attached **Exhibit B**. Easements shall be provided within sixty (60) days of this Agreement, and prior to any reimbursement being made by TriCo.

3. Contract Price. In order to serve the public and attempt to safeguard and obtain the oversized facilities at the lowest cost, Developer will voluntarily request quotes from contractors experienced in this type of work and select the lowest responsible and responsive contractor to install and construct the Oversized Facilities (hereafter referred to as "Contractor").

4. Contractor Selection. Construction shall not commence, however, until TriCo has approved, in writing, Contractor(s) selected by Developer to install and construct the Oversized Facilities, which approval shall not be unreasonably conditioned, delayed or withheld. The selected Contractor(s) shall comply with insurance requirements in **Exhibit C**. Developer shall provide TriCo a copy of the agreement which obligates Developer's selected Contractor(s) to install and construct the Oversized Facilities in accordance with the Plans and Specifications.

5. Permits & Licenses. Prior to constructing the Project, Developer shall obtain all permits and licenses required for the Project by any governmental authorities or municipal corporations. TriCo shall assist Developer in obtaining said permits and licenses from governmental authorities or municipal corporations where necessary, by joining with Developer in any application for a permit or license.

6. Review of documents pertaining to construction of the Project. TriCo, Developer, and Developer's consulting engineer will review and approve contractor(s)' product data and shop drawing submittals, third party testing and inspection reports, change requests, and requests for information.



7. Change Orders. Any changes in scope of work or cost of Oversized Facilities will be appropriately documented via "Change Order". All Change Orders must be approved by both TriCo and Developer prior to execution. The parties acknowledge that Change Orders may include unforeseen conditions, including excessive de-watering, rock mitigation, blasting, and remediation of unsuitable soil conditions. Contractor(s) shall notify the Developer and TriCo promptly after discovering unforeseen conditions and make reasonable efforts to document such conditions. Developer and TriCo agree to work together in negotiating changes in scope and/or cost of Oversized Facilities with Contractor(s).

8. Construction Observation. The Project shall be constructed and installed under the observation of TriCo's Inspector to ensure conformance with the approved Plans and Specifications.

9. Conveyance of the Oversized Facilities. Following the completion of the Project and the connection to TriCo's system in accordance with Plans and Specifications and payment by TriCo for Oversizing Reimbursement due, Developer shall convey and dedicate all Project facilities including the lift station, equipment, and force main to TriCo in accordance with TriCo ordinances and policies. Following conveyance, Project facilities shall become part of the sewage disposal system of TriCo and be under the full control, authority and jurisdiction of TriCo, and TriCo shall have full and exclusive responsibility for the operation, control, maintenance and repair of said Project facilities, except repairs needed within the standard three-year warranty period shall be completed by Developer and/or Contractor.

10. Project Costs and Reimbursement. The cost of the Project and the Oversized Facilities (hereinafter referred to as the "Project Costs,") shall be paid by the Developer with reimbursement by TriCo for the related oversizing cost ("Oversizing Reimbursement") as specified in **Exhibit D** - Project Cost Table. Oversizing Reimbursement shall include work completed under approved Change Orders, where TriCo and Developer have agreed to an equitable distribution of changed costs as they relate to Oversized Facilities. Full and final Oversizing Reimbursement will be paid by TriCo to Developer upon satisfactory completion of each segment of Oversized Facilities; partial reimbursement will be made following TriCo's review and approval of contractor(s)' monthly progress payments. Requests for reimbursement by Developer shall be received by TriCo at least five days prior to the first Monday of each month; TriCo shall release payment no later than the second Thursday of each month. Developer will promptly pay Contractor(s) amount due, less applicable retainage, following receipt of TriCo reimbursement. No reimbursement will be made until TriCo has received copies of recorded easements required by Section 2 above.

11. Odor Control. Any time after completion of the lift station if during its normal operation, it is determined by TriCo, Developer, and Subdivision homeowners association that the lift station is causing unpleasant odors that disturb nearby homeowners, TriCo shall install at its own cost odor control devices designed to eliminate said odors. After completion of Union Woodlands, one or more offsite developments may connect to sanitary sewers

near the southeast corner of Subdivision. After completion of offsite developments if it is determined by TriCo, Developer, and Subdivision homeowners association that the connection is causing unpleasant odors that disturb any nearby homeowners, TriCo shall install at its own cost odor control devices designed to eliminate said odors.

12. Engineering and Construction Observation Fees. Developer will pay all fees charged by Developer's consulting engineer. TriCo will pay 20 percent of construction observation costs incurred by the Project, with the Developer paying the remaining 80 percent, based on a pro-rata share of Project Costs.

13. Project Timing. Developer plans to construct Union Woodlands subdivision in multiple phases. The initial phase is scheduled to be constructed during the 2025 construction year. However, a portion of the Oversized Facilities will be constructed at a later date, including sections of gravity sewer intended to handle wastewater flow from offsite locations. Project Costs for this portion of the Oversized Facilities will be determined at a later date and said oversizing costs shall be included in an amendment to this agreement. The Oversizing Reimbursement will be consistently calculated and applied for each phase.

Developer presently expects all Oversized Facilities to be constructed within two years, as remaining phases of Union Woodlands are constructed. Successful completion of the Oversized Facilities is essential to TriCo's long term plan. Two years after execution of this agreement, in the event Developer has not completed construction of all Oversized Facilities, TriCo may, at its sole discretion, construct part or all of the remaining Oversized Facilities at its own expense using the Plans and Specifications. TriCo will use reasonable efforts to provide advance notice to Developer, consider Developer's future subdivision plans and follow the preliminary sanitary design layout included as Exhibit E. TriCo will provide lateral stubs within future phases to serve the lots as shown on Developer's plan. Developer will reimburse TriCo for Developer's portion of the Project Costs related to construction of the remaining Oversized Facilities at the time Developer places in service a section containing Oversized Facilities installed by TriCo.

14. Lift Station Equipment Procurement. TriCo will provide the lift station control panel, variable frequency drives, level transducer, floats, fog rod, and pump package including pumps, pump bases, guide rails, upper and intermediate guide rail brackets, lifting chains, and pump protection relays for installation by Contractor. The pump package will include startup service by the local manufacturer's representative as well as spare parts ordinarily provided and including an impeller and repair kit. TriCo's instrumentation and controls engineer will provide design, programming and startup services for the control panel. Prior to ordering lift station equipment and services, TriCo shall share vendor estimates and proposals with Developer for mutual approval. Equipment ordering shall target delivery for installation and startup 60-90 days prior to anticipated home connection permit issuance. Developer will reimburse TriCo for costs incurred to procure said equipment and services needed to complete the lift station. After receipt of equipment and supplier invoices, TriCo shall promptly request reimbursement from Developer. Developer shall

release payment to TriCo within 30 days of receipt of reimbursement request, and TriCo shall promptly pay supplier(s) amount due.

15. Miscellaneous.

(a) This Agreement shall at all times be construed and interpreted to be consistent with the rights, powers and duties of TriCo under the laws of the State of Indiana, applicable rules and regulations of the United States Environmental Protection Agency, Indiana Department of Environmental Management, and the ordinances, rules, regulations and policies of TriCo.

(b) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors, personal representatives and assigns (to the extent not inconsistent herewith). This Agreement shall neither be assigned by Developer nor TriCo without the written consent of the non-assigning party, which consent shall not be unreasonably withheld, conditioned or delayed.

(c) No amendment or modification of this Agreement shall be effective unless contained in a written document executed by the parties hereto (or their successors, personal representatives or assigns).

(d) Failure of either party hereto to insist upon strict performance of the provisions of this Agreement shall not be construed as a waiver of any subsequent default or breach of the same or similar nature.

(e) In the event any provision of this Agreement is declared unlawful or unenforceable by a Court of competent jurisdiction the remaining provisions of this Agreement shall remain in full force and effect.

(f) In the event of any controversy, claim or dispute between the parties arising out of or related to this Agreement or the breach thereof, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees, costs and expenses in connection with such controversy, claim or dispute. However, prior to either party filing suit, the parties shall participate in pre-suit mediation.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the dates set forth below.

TRICO REGIONAL SEWER UTILITY

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Carl Mills, President

Attest: \_\_\_\_\_  
Michael McDonald, Secretary

UNION WOODLANDS DEVELOPER, LLC

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_



## MEMORANDUM

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**To: Board of Trustees**

**From: Wes Merkle**

**Date: December 4, 2024**

**Subject: 2025 Capital Budget**

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The proposed 2025 Capital Budget is attached; staff made minor revisions to the version presented at the last Board meeting.

In 2024, staff completed or expects to complete the following capital projects and major equipment replacements:

- Plant Roof Replacements
- Pump Replacements
- #2205 Lift Station 14 Generator and Controls Replacement (Austin Oaks)
- #2207 Lift Station 26 Parallel Force Main (Jackson's Grant – Spring Mill Road)
- #2208 Lift Station 16 Replacement/Relocation (Michigan Road/Sycamore)
- #2301 Lift Station 10 Upgrades
- Lacoma Estates and Six Points Road Sewer Main Extensions
- Pump and Camera Truck Replacements

Staff plans to complete the following projects in 2025:

- Lift Stations 1 & 2 Surge Valve Replacements
- Plant & Office Landscaping Improvements, Signage & Outreach Displays
- Replace Plant RAS & WAS Pumps and Controls (serving Clarifiers 4 & 5)
- Lift Station 1 ARV Replacements (99<sup>th</sup>/Keystone Pkwy)
- Lift Station 2 Remove Standby Pump (106<sup>th</sup>/Spring Mill Road)
- Lift Station 24 Pump & Controls Replacement (96<sup>th</sup>/Spring Mill Road)
- Sycamore Street Main Extension
- Main Repairs, Pump Repair at Lift Station 1, and Easement Clearing

In 2025, staff expects to complete design for the Lift Station 17 Pump, Electrical, and Odor Control upgrades project (US421/Templin Road) and Lift Station 23 Upgrades (126th Street near West Clay Elementary), in addition to design and easement acquisition on the Little Eagle Creek Interceptor project, pending requests for service.

Many other projects were updated to reflect changes in scope, timing and cost. The Biosolids Dewatering and Shop Improvements project was revised to include a second belt filter press that is needed for both buildout capacity and redundancy, as well as a

new building for an expanded shop and key vehicle storage. The biosolids project is planned for 2027-2028.

The previously approved 2024 Capital Budget included \$2.78 million in spending for 2024; we expect to finish the 2024 with \$3.57 million in spending, which includes \$1.87 million in costs budgeted for 2023 but incurred in 2024 for projects involving Lift Stations 8, 14, 16 and 26. The previously approved 2024 Capital Budget included \$15.6 million in spending from 2025 through 2029; the draft 2025 Capital Budget includes \$18.9 million for the same five year period, mostly due to the aforementioned biosolids project budget increasing by \$2.6 million.

Recommended Action: Approve the 2025 Capital Budget.

# 2025 Capital Budget

Draft Capital Budget Updated 12/04/2024

See project fact sheets for more information on individual projects (scheduled in the next 5 years, \$300,000 & over)

Location	Project No.	Project	Near-term Priority	Year needed Earliest	Year needed Latest	Year Budgeted	Manager In Charge	Funding Source	2024 Budget	2024 Spending Thru Sept	2024 Projected Spending Oct-Dec	2024 Total Projected Spending	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Note	Change from 2024 to 2025 Capital Budgets	
													2025	2026	2027	2028	2029	2030	2031	2032	2033	2034			
<b>WRRF</b>	<b>Michigan Road Water Resource Recovery Facility</b>																								
	2501	Plant Landscape Improvements	Medium	2022	2025	2025	WM	Operating	\$ 75,000	\$ -	\$ -	\$ -	\$ 100,000										Plant along Mayflower Pk Dr & replace dead trees & shrubs	Pushed back to 2025 & adjusted cost/scope	
	2502	Plant & Office Signage & Outreach displays	High	2021	2025	2025	DW	Operating	\$ 40,000	\$ -	\$ -	\$ -	\$ 50,000												Pushed back to 2025 & adjusted cost/scope
	2701	Biosolids Dewatering & Shop Improvements	Medium	2026	2028	2027-28	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 2,400,000	\$ 2,400,000							Replace belt filter press & ancillary equipment at the end of its service life. Add 2nd unit for capacity & redundancy. Construct a shop building or convert existing building.	Pushed back to 2027 construction & adjusted scope and cost.	
		Plant Pump Replacements- SHT 4/5, Plant LS, SCM LS 47	Medium	2021	2025	2024	SW	Reserve for Replacement	\$ 65,000	\$ 43,928	\$ -	\$ 43,928												Replace failing Hydromatic pumps	
	2503	Replace pumps RASP5501+WASP5501, VFD& controls for RASP5501+WASP5501+RASP5502	High	2023	2025	2024-25	WM	Reserve for Replacement	\$ 105,000	\$ 5,000	\$ -	\$ 5,000	\$ 175,000											Replace equipment at the end of its service life.	Adjusted cost/scope
		Roof Replacements- PTB, RAS/WAS, Chem and Barn	High	2023	2023	2023	SW	Reserve for Replacement	\$ 80,000	\$ 44,127	\$ -	\$ 44,127												Replace roofing material at the end of its service life	
	2604	Clarifier 4 scum collection upgrade	Medium	2022	2027	2026	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -		\$ 150,000										Convert to a full radius scum beach	
	2605	Replace Clarifier 4,5,6 unitube headers	Low	2026	2030	2026	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -		\$ 100,000										Replace equipment due to deterioration	
		Replace blowers, VFDs& controls: VLR B5002&-03, SHT1-3	Low	2021	2035	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -									\$ 660,000			Replace equipment at the end of its service life.	
		Replace pump RASP5502	Low	2029	2033	2031	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -							\$ 50,000					Replace equipment at the end of its service life.	
		Replace VLR1-4 mixers & both AZ wall pumps	Low	2031	2035	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -										\$ 175,000		Replace equipment at the end of its service life.	
		Replace Pumps & Controls RASP55-03 & WASP55-02	Low	2031	2035	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -										\$ 120,000		Replace equipment at the end of its service life.	
		Replace Plant PLCs	Low	2026	2030	2028	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 125,000									Replace equipment at the end of its service life.	
		Replace UV HSC & SCC	Low	2031	2035	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -										\$ 225,000		Replace equipment at the end of its service life.	
		Replace VLR 3 & 4 rotor motors, drives, VFDs & controls	Low	2033	2038	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -										\$ 290,000		Replace equipment at the end of its service life.	Adjusted cost/scope
		RTU 6 Update	Low	2033	2038	2033	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -												Replace equipment at the end of its service life.	Added project
		Replace blowers, VFDs& controls: SHT4+5	Low	2034	2039	2034	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -											\$ 300,000	Replace equipment at the end of its service life.	Added project
		Replace Plant LS P2, SCM Pump	Low	2034	2039	2034	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -											\$ 40,000	Replace equipment at the end of its service life.	Added project
		Replace RTUs 1, 2, 3, 4 & MCC 1	Low	2025	2030	2029	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -					\$ 500,000							Replace equipment at the end of its service life.	Adjusted cost/scope
		Annual Plant Improvement & Repair Projects				annual	SW	Operating	\$ 150,000	\$ 10,220	\$ -	\$ 10,220	\$ 75,000	\$ 100,000	\$ 125,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Typical annual expenditures	
<b>LS 1</b>	<b>Carmel Creek</b>																								
		LS 1 Replace/upsized dry weather pumps	Low	2027	2030	2030	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -						\$ 150,000						Replace equipment at the end of its service life.	
	2504	LS1 ARV Replacement Project	Medium	2022	2024	2023	AS	Reserve for Replacement	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000											Replace 3 non-functional ARV's	Push to 2025
	2353	Surge Relief Valves LS1 & LS 2	Medium	2022	2024	2023	AS	Reserve for Replacement	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000											Units Obsolete, water hammer could cause FM break	Installation pushed to 2025
<b>LS 2</b>	<b>Meridian Corridor</b>																								
	2505	Remove standby pump at LS 2	High	2025	2028	2025	WM	Operating	\$ -	\$ -	\$ -	\$ -	\$ 30,000											Remove pump at the end of its useful life	Project added
	2901	106th Street Parallel Force main (LS 2 to Ditch Road)	Low	2024	2030	2029	WM	Interceptor	\$ -	\$ -	\$ -	\$ -			\$ 1,950,000									Timing is based on when capacity is needed.	Pushed back and adjusted cost
<b>LS 3</b>	<b>Northern Heights</b>																								
		Pump Replacement	Low	2029	2033	2031	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -							\$ 60,000					Replace equipment at the end of its service life.	
<b>LS 5</b>	<b>Spring Mill Streams</b>																								
	2702	Interceptor extension & lift station elimination	Medium	2022	2033	2027	WM	Interceptor	\$ -	\$ -	\$ -	\$ -			\$ 500,000									Combine this project with the LS19 elimination project.	
<b>LS 6</b>	<b>Waldon Pond</b>																								
	2902	Interceptor extension & lift station elimination	Medium	2020	2030	2029	WM	Interceptor	\$ 50,000	\$ -	\$ -	\$ -					\$ 1,100,000							Timing is development driven. Some 99th St residents have requested sewer service recently.	Pushed back & adjusted cost - waiting for development interest
<b>LS 7</b>	<b>Laurelwood Sub</b>																								
		Pump replacements	Low	2025	2028	2028	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 40,000									Replace equipment at the end of its service life.	
<b>LS 8</b>	<b>Laurelwood</b>																								
	2202	LS 8 Reconstruction	High	2020	2023	2022-23	WM	Operating	\$ -	\$ 227,136	\$ -	\$ 227,136													
<b>LS 9</b>	<b>Towne Road</b>																								
		Pump & control panel replacement	Low	2029	2032	2030	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -						\$ 150,000						Replace equipment at the end of its service life.	
<b>LS 10</b>	<b>Michigan Road</b>																								
	2301	LS 10 Replace pumps, wet well piping, controls, backup generator	High	2020	2024	2023-24	WM	Reserve for Replacement	\$ 1,200,000	\$ 782,623	\$ 140,000	\$ 922,623													
<b>LS 11</b>	<b>Boone County</b>																								
		Control panel replacement	Low	2028	2035	2031	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -							\$ 90,000						
<b>LS 12</b>	<b>Kingsmill</b>																								
		Pump & control panel replacement	Low	2031	2033	2032	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -								\$ 160,000				Replace equipment at the end of its service life.	
<b>LS 14</b>	<b>Austin Oaks</b>																								
	2205	LS 14 Generator & control upgrades	Medium	2019	2024	2023-24	WM	Reserve for Replacement	\$ -	\$ 57,430	\$ 5,000	\$ 62,430													Deleted Union Twp expanded service projects
		Pump Replacement	Low	2024	2034	2032	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -								\$ 175,000					
	2601	LEC Interceptor extension	Medium	2019	2025	2024-25	WM	Interceptor	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,150,000										Extend service to multiple developments	Pushed back & adjusted cost
<b>LS 16</b>	<b>Zionsville Presbyterian</b>																								
	2208	LS 16 Replacement/relocation	High	2022	2023	2022-23	WM	Interceptor	\$ -	\$ 500,091	\$ 150,000	\$ 650,091													
<b>LS 17</b>	<b>Zion Hills</b>																								
	2602	LS 17 Pump, Electrical & Odor Control Upgrades	Medium	2022	2025	2025-26	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 1,600,000										Additional pumping capacity needed. Odor control system needs greater capacity & reliability. Replace fence.	Adjusted cost/scope and combined with odor control upgrades
<b>LS 18</b>	<b>Train Express</b>																								
		Line Wet Well	High	2024	2025	2024	AS	Reserve for Replacement	\$ 10,000	\$ -	\$ 10,000	\$ 10,000									\$ 95,000				
<b>LS 19</b>	<b>Village of West Clay</b>																								
	2702	Interceptor extension & lift station elimination	Medium	2022	2028	2027	WM	Interceptor	\$ -	\$ -	\$ -	\$ -			\$ 1,500,000									Combine this project with the LS5 elimination project. Additional pumping capacity needed.	
<b>LS 20</b>	<b>Mayflower Park</b>																								
		Control panel replacement	Low	2029	2033	2031	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -							\$ 80,000					Replace equipment at the end of its service life.	
<b>LS 21</b>	<b>High Grove</b>																								
		Interceptor extension & lift station elimination	Low	2022	2035	2030	WM	Interceptor	\$ -	\$ -	\$ -	\$ -					\$ 725,000							Timing is development driven - unlikely to move forward soon due to recent property acquisition.	Pushed back and adjusted cost
<b>LS 22</b>	<b>North Augusta</b>																								
		(no projects)							\$ -	\$ -	\$ -	\$ -													
<b>LS 23</b>	<b>126th Street</b>																								
	2506	LS 23 Pump & Electrical Upgrades	High	2022	2025	2025	WM	Reserve for Replacement	\$ 50,000	\$ -	\$ -	\$ -	\$ 500,000											Additional capacity needed	Adjusted cost/scope

# 2025 Capital Budget

Draft Capital Budget Updated 12/04/2024

See project fact sheets for more information on individual projects (scheduled in the next 5 years, \$300,000 & over)

Location	Project No.	Project	Near-term Priority	Year needed Earliest	Year needed Latest	Year Budgeted	Manager In Charge	Funding Source	2024 Budget	2024 Spending Thru Sept	2024 Projected Spending Oct-Dec	2024 Total Projected Spending	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Note	Change from 2024 to 2025 Capital Budgets				
													2025	2026	2027	2028	2029	2030	2031	2032	2033	2034						
LS 24	<b>Parkwood West</b>																											
	2507	LS 24 Pump & control panel replacement	Low	2025	2028	2025	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 110,000											Replace equipment at the end of its service life.				
	2603	Parkwood West Main Relocation	High	2025	2028	2026	WM	Operating	\$ -	\$ -	\$ -	\$ -		\$ 150,000										Replace portion of main under 1465 holding water	Project added			
LS 25	<b>Towne Oak Estates</b>																											
		Pump & control panel replacement	Low	2029	2031	2030	WM	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -						\$ 140,000						Replace equipment at the end of its service life.				
LS 26	<b>Jacksons Grant</b>																											
	2207	LS 26 Parallel Force Main	High	2022	2023	2022-23	WM	Interceptor	\$ -	\$ 466,705	\$ 465,000	\$ 931,705																
	2703	LS 26 Additional pumps & controls	Medium	2022	2028	2027	WM	Interceptor	\$ -	\$ -	\$ -	\$ -		\$ 300,000										Install added pumps when LS 5/19 are tied in				
LS 27	<b>Haver Way</b>																											
		(no projects)							\$ -	\$ -	\$ -	\$ -																
<b>General Collection System Projects</b>																												
	2355	Future Repairs, Replacements, Main Relocations & Extensions	Medium			annual	WM	Reserve for Replacement	\$ 150,000	\$ 11,991	\$ 20,000	\$ 31,991	\$ 100,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	Work is performed as presently unknown and unscheduled needs arise.	Includes main extensions starting in '25			
		Six Points Rd & Lacoma Estates LPS	High	2024	2025	2024	WM	Interceptor	\$ -	\$ -	\$ 105,000	\$ 105,000												Extend service to unsewered areas	Project added			
		LS22 Main Extension	High	2024	2025	2024	WM	Interceptor	\$ -	\$ -	\$ 50,000	\$ 50,000												Extend service to unsewered areas	Project added			
	2508	Sycamore St Main Extension	High	2024	2025	2025	WM	Interceptor	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 150,000											Extend service to unsewered areas	Project added			
	2509	Top Hat Tee/Wye Repairs at Main	High	2024	2025	2025	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 45,000											Fix leaking or Broken laterals at main connection	Pushed back to 2025			
	2510	Easement Clearing	High	2024	2025	2024	AS	Operating	\$ 13,000	\$ -	\$ -	\$ -	\$ 10,000											Clear easements that require cutting large trees	Pushed back to 2025			
	2511	LS 1 Pump 3 Repair	High	2024	2025	2025	AS	Operating	\$ -	\$ -	\$ -	\$ -	\$ 78,000											Repair damaged pump & discharge piping	Project added			
	2356	Future Sewer Extension Projects	Medium			annual	WM	Interceptor	\$ 50,000	\$ 10,667	\$ -	\$ 10,667												Extend service to unsewered areas	Combined with Future Repairs, Replacements, Main Relocations & Extensions starting in '25			
<b>Equipment</b>																												
	2357	Vehicles	Medium			varies	DW	Operating	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 55,000	\$ 40,000	\$ 50,000	\$ 85,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000	Scheduled Replacement of Aging Vehicles (#35 in '25, #42 in '26, #95 in '27, #25 in '28, #20 in '29)	Adjusted replacement schedule based upon need. Camera, pump and vactor trucks scheduled separately				
	2358	Laboratory Equipment	Medium			varies	SW	Reserve for Replacement	\$ 5,000	\$ 2,199	\$ -	\$ 2,199	\$ 5,000		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	Replacement and Upgrades to Lab equipment					
		Future equipment and software purchases	Medium			annual	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Annual capital purchases needed to maintain operations.					
	2362	CCTV Truck Replacement	Low	2030	2035	2034	AS	Reserve for Replacement	\$ -	\$ 116,879	\$ 1,500	\$ 118,379											\$ 450,000	Camera equipment replaced 23' Truck 24'	Added equipment			
		Aquatech Replacement	Medium	2026	2028	2026	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -		655,000										Replace 2011 Freightliner Sewer Cleaning Truck	Added equipment			
		Pump Truck Replacement	High	2024	2025	2024	AS	Reserve for Replacement	\$ 220,000	\$ 63,025	\$ 130,000	\$ 193,025											\$ 270,000	Replace 2008 F550 Super Duty Crane service truck	Added equipment			
	2363	Security/Process Cameras	Medium	2022	2025	2023	SW	Operating	\$ 15,000	\$ -	\$ 11,961	\$ 11,961												Additional security/process cameras				
	2364	Drying Bed Rehab	Medium	2022	2028	2026	SW	Reserve for Replacement	\$ 15,000	\$ -	\$ -	\$ -		\$ 60,000										Existing vactor cannot dump into roll-off. New truck in 26' will be taller. Evaluate need when new truck arrives.	Pushed back to 2026			
		Plotter Replacement	Medium	2024	2024	2024	SW	Reserve for Replacement	\$ 10,000	\$ 6,895	\$ -	\$ 6,895												New plotter to replace the existing unit; no longer supported.				
		Lab incubator	High	2024	2024	2024	SW	Reserve for Replacement	\$ 6,000	\$ -	\$ 1,833	\$ 1,833												A new E.coli incubator				
		Laboratory Dishwasher	Medium	2024	2024	2024	SW	Reserve for Replacement	\$ 15,000	\$ 9,849	\$ -	\$ 9,849												A replacement dishwasher for the lab				
		Influent Sampler	High	2024	2024	2024	SW	Reserve for Replacement	\$ 15,000	\$ 14,714	\$ -	\$ 14,714												A replacement sampler for the old influent sampler				
		Snow Plow	Medium	2024	2024	2024	SW	Reserve for Replacement	\$ 5,000	\$ 4,465	\$ -	\$ 4,465												Snow plow for the Kubota				
		Server Replacement	High	2024	2024	2024	SW	Reserve for Replacement	\$ 40,000	\$ 39,924	\$ -	\$ 39,924												Replace HV04 server; hosts ArcGIS and TS				
		Bauer Fittings for LS Hard Suction	High	2024	2024	2024	AS	Reserve for Replacement	\$ 8,000	\$ 8,667	\$ -	\$ 8,667												Emergency bypass fittings and hose replacement				
		Plasma Cutter	Medium	2024	2025	2024	AS	Reserve for Replacement	\$ 4,000	\$ 3,399	\$ -	\$ 3,399												Safer cutting in confined space replace cutting torch				
		Radio Repeater, Emergency Response	High	2025	2025	2025	AS	Operating	\$ -	\$ -	\$ -	\$ -	\$ 8,000											Repeater, cable and installed on cell tower	Added equipment			
		Kubota Tractor	Low	2025	2030	2028	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 30,000									Due to age and condition	Added equipment			
		Confined Space Entry Gear	High	2025	2025	2025	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -												Due to age and condition	Added equipment			
		6" Bypass Pump	Medium	2025	2025	2025	AS	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 56,000											Replace existing 6" pump due to reliability and age	Added equipment			
		Plant Gate, Rear Easement	Medium	2025	2025	2025	SW	Operating	\$ -	\$ -	\$ -	\$ -	\$ 4,500											Access to rear easement for mowing	Added equipment			
		UV Equipment	High	2025	2025	2025	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 35,000											Replacement spare UV bulbs and sleeves	Added equipment			
		Drone	Medium	2025	2025	2025	WM	Operating	\$ -	\$ -	\$ -	\$ -	\$ 6,000											Use for jobsite & structure inspection, outreach	Added equipment			
		Server Consolidation	Medium	2025	2025	2025	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -	\$ 35,000											Server Consolidation	Added equipment			
		Golf Cart	Low	2025	2030	2027	DW	Operating	\$ -	\$ -	\$ -	\$ -			\$ 15,000									Outreach	Added equipment			
		Switch Replacements	Medium	2025	2029	2026	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 22,000									Switch replacement that are reaching end of life.	Added equipment			
		Upgrade Server Licensing	Medium	2025	2029	2026	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 25,000									Upgrade servers from 2016 to 2022	Added equipment			
		Server Replacement	Low	2025	2029	2027	SW	Reserve for Replacement	\$ -	\$ -	\$ -	\$ -			\$ 30,000									Replace Server TRICO-F502	Added equipment			
<b>Administration Projects</b>																												
									<b>Totals</b>	\$ 2,781,000	\$ 2,429,934	\$ 1,095,294	\$ 3,525,228	\$ 2,066,500	\$ 4,417,000	\$ 5,265,000	\$ 3,145,000	\$ 4,140,000	\$ 1,720,000	\$ 840,000	\$ 890,000	\$ 2,130,000	\$ 1,620,000					
									<b>Bond Proceeds</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
									<b>Operating</b>	\$ 338,000	\$ 237,356	\$ 11,961	\$ 249,317	\$ 406,500	\$ 305,000	\$ 180,000	\$ 200,000	\$ 235,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 210,000	\$ 210,000					
									<b>Reserve for Replacement</b>	\$ 2,143,000	\$ 1,215,115	\$ 308,333	\$ 1,523,448	\$ 1,310,000	\$ 2,962,000	\$ 2,785,000	\$ 2,945,000	\$ 855,000	\$ 790,000	\$ 635,000	\$ 685,000	\$ 1,920,000	\$ 1,410,000					
									<b>Plant Expansion</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
									<b>Interceptor</b>	\$ 300,000	\$ 977,463	\$ 775,000	\$ 1,752,463	\$ 350,000	\$ 1,150,000	\$ 2,300,000	\$ -	\$ 3,050,000	\$ 725,000	\$ -	\$ -	\$ -	\$ -	\$ -				
									<b>Total</b>	\$ 2,781,000	\$ 2,429,934	\$ 1,095,294	\$ 3,525,228	\$ 2,066,500	\$ 4,417,000	\$ 5,265,000	\$ 3,145,000	\$ 4,140,000	\$ 1,720,000	\$ 840,000	\$ 890,000	\$ 2,130,000	\$ 1,620,000					