



# TriCo Regional Sewer Utility

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## Board of Trustees Meeting Agenda

Monday, October 14, 2024 at 5:00 p.m.

TriCo WRRF

7236 Mayflower Park Drive, Zionsville, IN 46077

1. Roll Call
2. Public Comment
3. Approval of Meeting Memorandum
  - a. Executive Session September 9, 2024
  - b. Board Meeting September 9, 2024
4. Approval of Claims Docket
5. Attorney's Report
6. Utility Director's Report
7. Committee Reports
  - a. Budget & Finance Committee
  - b. Personnel & Benefits Committee
    - i. Health Insurance Update
  - c. Capital & Construction Committee
    - i. The Farm Sanitary Sewers Dedication
    - ii. Lcoma Estates Sewer Extension Award
    - iii. Six Points Road Sewer Extension Award
8. Old Business
  - a. Update on the discussions with HCRUD to operate their wastewater utility.
9. New Business
  - a. Transfer of User Fees Paid to Interceptor Fees Due
10. Adjourn



## BOARD OF TRUSTEE MEETING

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Monday, September 9, 2024, 6:00 p.m.  
Memorandum

Mr. Mills called the meeting to Order at 6:02 p.m.

### **ROLL CALL**

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Chuck Ryerson, Amanda Foley, and Jeff Hill. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford. Eric Hand was absent.

### **PUBLIC COMMENT**

There was no one present from the public.

### **APPROVAL OF THE MEETING MEMORANDUM**

Ms. Merrill made a motion to approve the Board meeting memorandums from July 8, 2024, and August 5, 2024. Mr. McDonald seconded the motion, and they were unanimously approved.

### **APPROVAL OF CLAIMS DOCKET**

Ms. Sheeks said the purchase of a new camera truck was approved at the Joint Board and Capital and Construction meeting in August and shows up on these claims. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

### **ATTORNEY'S REPORT**

Mrs. Poindexter had no report.

### **UTILITY DIRECTOR'S REPORT**

Mr. Williams reminded the Board members that they are invited to the employee appreciation event at Birdies in Westfield on September 11, 2024, at 12:30 p.m. TriCo and its employees received several awards at the 2024 IWEA Conference including: Safety and Lab Awards, Large Collection System Award, Brian and Bob received their 20-year membership recognition. Drew received the Tumble Bug Award, and the Utility received the first ever Advocate Award for its contributions to the water industry and the IWEA.

### **COMMITTEE REPORTS**

#### **Budget & Finance Committee**

Ms. Merrill said the Budget and Finance Committee did not meet and had no action items.

#### **Personnel & Benefits Committee**

Mr. Kimbell said the Personnel and Benefits Committee did not meet and had no action items.

**Capital & Construction Committee**

Ms. Foley said the Capital and Construction Committee did not meet but had one action item. Ms. Foley made a motion to approve the Dedication of Ambleside Section 2 sanitary sewers. Mr. Hill seconded the motion, and it was unanimously approved. Mr. Pittman recused himself from the vote.

**NEW BUSINESS**

Mr. Williams said TriCo had its annual IDEM Inspection. The utility received a marginal score on one line item because of the four overflows in the last 12 months. Everything else was satisfactory. The TPI break was one of the overflows and the others were at air release valves and were discovered during their annual inspection. IDEM is encouraging all utilities to conduct monthly IT Security vulnerability testing. Mr. Williams said the staff works with Core Managed and receives a monthly report from them which IDEM indicated met their expectations. Mr. Mills asked Mr. Williams to share that report with Mr. McDonald each month for him to review.

Mr. Mills said Mr. Ryerson will be retiring from the Board in January and a qualified replacement has been found, he was not ready to announce the name of the person until it has been approved by the Clay Township Board, but he is confident that they will be a good fit if approved.

Mr. Mills asked if the Board would be willing to move up the time of future Board meetings. Board members agreed to hold TriCo's Board meetings at 5:00 p.m. moving forward.

**ADJOURNMENT**

Mr. McDonald made a motion to adjourn the meeting. Ms. Merrill seconded the motion. The Meeting adjourned at 6:26 p.m.

The next Board of Trustees Meeting is scheduled for Monday, October 14, 2024, at 5:00 p.m.

Respectfully submitted,



Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented

\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President



## Executive Session of the Board of Trustees

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Monday, September 9, 2024, 5:30 p.m.  
Memorandum

The Executive Session commenced at 5:30 p.m. and concluded at 6:00 p.m.

### ROLL CALL

Present: President Carl Mills, Treasurer Jane Merrill, Secretary Michael McDonald, members, Chuck Ryerson, Jeff Hill, Amanda Foley, Steve Pittman, and Jeff Kimbell  
Others in attendance were Legal Counsel Anne Poindexter, Utility Director Andrew Williams, and Engineering Manager Wes Merkle.

The Board discussed strategy with respect to pending litigation Per IC5-14-1.5.6.1 (b)(2)(B). I hereby certify that no other matters were discussed.

Respectfully submitted,

Andrew Williams  
Utility Director

Approved:

\_\_\_\_\_ as Presented  
\_\_\_\_\_ as Amended

\_\_\_\_\_  
Michael McDonald, Secretary

\_\_\_\_\_  
Carl Mills, President



# The TriCo Connection

Volume 18 Issue 10 October 2024

MONTHLY NEWSLETER

## Employee Appreciation Lunch



## Customer Service Appreciation – Thanks for all you do!



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## Calendar of Events

October 14	Board Meeting	5:00 p.m.
October 23	P&B Meeting	7:30 a.m.
October 25	B&F Meeting	7:30 a.m.
November 4	C&C Meeting	4:30 p.m.

## FINANCIAL UPDATE – CINDY SHEEKS

In August 2024, total revenue was \$823,738. It is \$3,965 below revenue from July 2024, but \$23,850 above figures from August 2023. The Annual revenue projection for 2024 is \$8,550,000. August collections were 72.12% of the annual budget. Residential income was \$465,773 during the month, \$23,850 higher than August 2023. Commercial sales totaled \$290,475 in August 2024, \$3,0214 lower than August 2023. The Other Revenue category (late fees, application fees, plan review fees) was \$15,327 in August. The Other Income category (interest, gains on asset disposal, miscellaneous revenue) was \$49,163 during the month.

Total operating expenses were \$551,916 in August. YTD spending is 65.21% of the 2024 Operating Budget of \$6,908,645. Total August 2024 spending was \$72,902 lower than expenses in August 2023. Wages and benefits spending totaled \$272,340 during the month. Administration spending was \$64,333 during August. Treatment costs totaled \$177,367 and collection costs totaled \$37,875 during the month.

Net income in August was \$227,788 after depreciation and amortization of CIAC.

### Spending Breakdown in August:

Wages	49.34%
Administration	11.66%
Treatment Costs	32.14%
Collection Costs	6.86%

EDU fees collected in August were \$301,723. Interceptor fees collected during August totaled \$59,206.

Cash generated for August shows a net increase in all funds of \$467,480. Capital spending was \$494,433 in August LS 10 and 16 improvements/relocation and the purchase of a new CCTV truck.

Cash on hand as of August 31, 2024, was \$12,199,355. The fund balances in listed below:

Operating	\$9,137,653
Interceptor	\$-519,287
Plant Expansion	\$1,976,112
Operating Reserve	\$519,252
Reserve for Replacement	\$-839,943
2020 Bond Funds	<u>\$1,925,568</u>
Total	\$12,199,355

## SAFETY UPDATE - LOREN PRANGE

In the month of August, we are pleased to report that we have maintained our impressive record of 979 days without a lost-time accident.

Loren represented our team at the monthly IWEA Safety Committee meeting.

We received quotes for updating worn and older equipment including a new tripod and wench for confined space. We will also replace an older air monitor.

During the 2019 plant expansion we added grit removal and during inspection we found that the grit actuators didn't meet our explosion proof requirements. Those actuators were replaced in September under warranty.



## **PLANT UPDATE - SCOT WATKINS**

This month, our plant staff completed 392 tasks in Cartegraph. Staff removed the actuator for transfer valve #2 and inspected the shaft and valve. It was determined that the gearbox was failing; a replacement was ordered and will be replaced shortly. The plant lost communication with three RTUs and it was found that a faulty fiber module was the issue. Donahue replaced the defective modules and restored the fiber loop. Stejernholm replaced four actuators with Class I Div I specifications; the work was done under warranty. The generator failed to run properly causing a power outage. The contractor who performed the annual service believes the issue may be linked to a failed block heater, which prevented the engine from warming up quickly enough. This is a warranty issue that is being addressed. Clarifier 5 experienced a start and overload fault, causing it to shut down. Staff were able to use an older clarifier starter to get it up and running until the new parts arrive. Staff took down Clarifier 6 for cleaning and inspection. The unitube squeegee was repaired and the tank was put back into service.

This month, 122 grease trap pump-outs were completed, preventing approximately 54,000 gallons of FOG from entering the system. Additionally, we conducted 39 inspections and followed up on four of them and seven NOV's were issued. Staff worked with IDEM to get a permit modification for Cyanide testing and a return to 5-day testing.

Our laboratory has been busy, performing 420 CBOD5 tests, 273 Total Suspended Solids (TSS) tests, 208 Phosphorus & Ammonia tests, 60 Total Nitrogen tests, and 70 E. coli tests. We've also completed Monthly Method Detection Limit studies on TSS, Phosphorus, and Ammonia. Bob successfully passed all the annual DMRQA proficiency testing. DO caps and ORP salt bridges on all the VLR reactors were replaced. A new E. Coli incubator and glassware washer were purchased.

Staff gave a plant tour to Zionsville WWTP staff to look at our weir covers on the clarifiers.

## **COLLECTIONS UPDATE – AARON STRONG**

The Collections staff began their annual pump inspections, with Jason and Brian pulling and inspecting 32 of the 68 pumps scheduled for 2024. So far, only minor issues have been identified: Barring any major repairs, the team expects to complete the work by the end of the month.

Routine CCTV inspections of the mains revealed some areas requiring cleaning on Michigan Road. Matt and Daniel responded by cleaning over a mile of gravity mains on Michigan Road, College Avenue, and other locations. A contracted traffic control service supported the crew for nearly two weeks, enabling them to clean over 7,800 feet of sewer lines throughout the service area.

In September, Carter televised over 20,000 feet of sewer and launched several lateral projects for the Engineering Staff. Year-to-date, Carter has inspected 225,069 feet of main lines, generating 120 cleaning tasks totaling more than 25,000 feet. With only 18 lines remaining, the team expects to complete the 2024 cleaning and inspection schedule on time.

The team also responded to 11 customer assistance requests last month, with no issues attributed to the Utility's infrastructure. So far in 2024, they've handled 52 calls for assistance.

LionHeart kicked off the annual generator preventative maintenance program, completing service on the plant generator and portable pumps and generators. They will return next week to service pad-mounted generators at various Lift Stations. Other vendor work included lining the wet well at Lift Station 18.

Lastly, we wish Jason Lewin the best of luck as he competes next week in the Operators Challenge at WEFTEC in New Orleans!

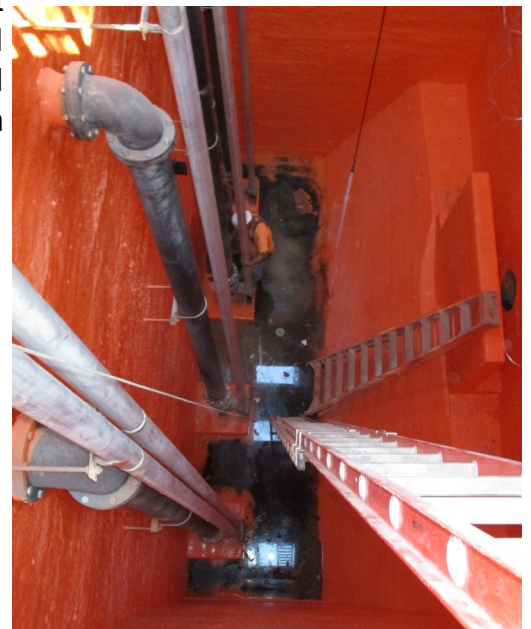
## ENGINEERING & CONSTRUCTION - WES MERKLE

Staff completed 334 locates, 23 I&I inspections and 32 lateral inspections in September. 2,038 locate requests were received and reviewed. Brandon reported no failed inspections. Brandon completed inspections and Nate completed locates. Nate investigated options to purchase a drone to assist with various efforts on the field including construction site monitoring, locating, structure inspection, and generating content for social media. The drone would feature commercial-grade photo and video capabilities. Eric observed sewer construction at the Holliday Farms-Sentry project. On the Lift Station 26 Force Main project – Eric observed ARV installations, Jeff and Ryan observed final connections, and Ryan coordinated with multiple HOAs, property owners, and Carmel to identify restoration and repair items. Jeff began updating data on individual low pressure lateral connections that were not historically part of a TriCo project. Ryan continued quoting short main extensions for Six Points Road, Lacoma Estates, and Commerce Drive near 96<sup>th</sup> Street.



At Lift Station 10 (Ashbrook), new equipment was installed and started up the week of September 9. Remaining work includes removal of abandoned bypass pump piping, backfilling conduit trenches, paving, and restoration. On the Lift Station 26 (Jacksons Grant) Parallel Force Main project, construction contractor TPI completed testing and final connections; aside from path and sidewalk repairs restoration work is nearly complete. The new Lift Station 16 (Michigan/Sycamore Street) is

operational; masonry columns were constructed at the lift station corners and a wood privacy/security fence and gate will soon be installed. Earth moving, utility installation, and road work surrounding the new lift station continues under The Farm development project.



### Birthdays

Brian Vaughn October 1

Scot Watkins October 2

Shelly Keefe October 14

Nate Crowder October 25

### Anniversary

Nate Crowder October 10, 8 Years of Service

Lisa Davis October 13, 1 Year of Service



TriCo Regional Sewer Utility  
Register of Claims  
For the period 09/09/2024-10/10/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
9/9/2024	20929	Citizens State Bank Operating	Jason Lewin	\$546.92	\$546.92	HSA Contribution
9/9/2024	20930	Citizens State Bank Operating	Brian Vaughn	\$33.50	\$33.50	Mileage - car show
9/9/2024	20931	Citizens State Bank Operating	Carmel Utilities	\$19.25	\$19.25	LS 1 Utilities
9/9/2024	20932	Citizens State Bank Operating	CuraLinc, LLC	\$295.00	\$295.00	4th Qtr EAP
9/9/2024	20933	Citizens State Bank Operating	Daniel Rossman	\$96.48	\$96.48	On call mileage
9/9/2024	20934	Citizens State Bank Operating	Gatekeeper Services, LLC	\$256.00	\$256.00	Plant Gate Repair
9/9/2024	20935	Citizens State Bank Operating	IT Indianapolis/Core	\$744.60	\$744.60	Sept Billing
9/9/2024	20936	Citizens State Bank Operating	Kebway LLC	\$278.50	\$278.50	Banner
9/9/2024	20937	Citizens State Bank Operating	Maco Press	\$281.73	\$281.73	FOG mailer
9/9/2024	20938	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$167.00	\$167.00	Sewer Sampling
9/9/2024	20939	Citizens State Bank Operating	Sunbelt Rentals	\$1,134.75	\$1,134.75	Compressor
9/9/2024	20940	Citizens State Bank Operating	Merrell Brothers, Inc.	\$21,729.08	\$21,729.08	Hauling
9/9/2024	20941	Citizens State Bank Operating	Jamrr Excavation LLC	\$27,746.70	\$27,746.70	Manhole lining/bench wall
9/10/2024	20942	Citizens State Bank Operating	EDMOND GRAY	\$400.00	\$400.00	REFUND-OVERPAYMENT 2540 WINELAND
9/11/2024	20943	Citizens State Bank Operating	Adobe Systems Incorporated	\$4,324.56	\$4,324.56	License renewal - Acrobat 9/6/24-9/5/25
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$170.00	\$170.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$170.00	\$170.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/13/2024	20944	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/17/2024	20945	Citizens State Bank Operating	Shelly Keeffe	\$75.77	\$75.77	Employee appreciation
9/17/2024	20946	Citizens State Bank Operating	AFLAC	\$374.02	\$374.02	Sept Emp Ins
9/17/2024	20947	Citizens State Bank Operating	Carmel Utilities	\$646.24	\$646.24	LS 2 Utilities
9/17/2024	20947	Citizens State Bank Operating	Carmel Utilities	\$36.24	\$36.24	LS 26
9/20/2024	20948	Citizens State Bank Operating	Cindy Sheeks	\$52.93	\$52.93	Mileage reimbursement
9/24/2024	20951	Citizens State Bank Operating	Brandon Woolf	\$50.00	\$50.00	Cell phone 9/24
9/24/2024	20952	Citizens State Bank Operating	Eric Luis Delacruz	\$50.00	\$50.00	Cell phone - 9/24
9/24/2024	20953	Citizens State Bank Operating	Jeffrey Martin	\$50.00	\$50.00	Cell phone 9/24
9/24/2024	20954	Citizens State Bank Operating	Nathan Crowder	\$50.00	\$50.00	Cell phone - 9/24
9/24/2024	20955	Citizens State Bank Operating	Shaun Odum	\$50.00	\$50.00	Cell phone 9/24
9/24/2024	20956	Citizens State Bank Operating	Amanda Foley	\$300.00	\$300.00	Board per diem 9/24
9/24/2024	20957	Citizens State Bank Operating	Carl S. Mills	\$750.00	\$750.00	Board per diem 9/24
9/24/2024	20958	Citizens State Bank Operating	Charles Ryerson	\$150.00	\$150.00	Board per diem 9/24
9/24/2024	20959	Citizens State Bank Operating	Jane B. Merrill	\$150.00	\$150.00	Board per diem 9/24
9/24/2024	20960	Citizens State Bank Operating	Jeff Hill	\$150.00	\$150.00	Board per diem 9/24
9/24/2024	20961	Citizens State Bank Operating	Jeffrey Kimbell	\$300.00	\$300.00	Board per diem 9/24
9/24/2024	20962	Citizens State Bank Operating	Michael A. McDonald	\$300.00	\$300.00	Board Per Diem 9/24
9/24/2024	20963	Citizens State Bank Operating	Steve Pittman	\$300.00	\$300.00	Board per diem 9/24
9/26/2024	20964	Citizens State Bank Operating	Amazon Capital Services	\$184.73	\$184.73	50TH Anniversary
9/26/2024	20964	Citizens State Bank Operating	Amazon Capital Services	\$120.08	\$120.08	Office Items
9/26/2024	20965	Citizens State Bank Operating	ASAP Aquatics	\$430.00	\$430.00	Plant R&M
9/26/2024	20966	Citizens State Bank Operating	Bee Green Lawn & Plant Health	\$164.66	\$164.66	Fall Organic Lawn Care
9/26/2024	20966	Citizens State Bank Operating	Bee Green Lawn & Plant Health	\$110.17	\$110.17	Mulch Pre-emergent
9/26/2024	20967	Citizens State Bank Operating	Bio Chem, Inc.	\$6,451.70	\$6,451.70	Aluminum sulfate
9/26/2024	20968	Citizens State Bank Operating	Donohue	\$6,922.82	\$6,922.82	LS R & M Plant R & M
9/26/2024	20969	Citizens State Bank Operating	Faco Waterworks, LLC	\$525.00	\$525.00	Worm Gear Reducer
9/26/2024	20970	Citizens State Bank Operating	Fish Window Cleaning	\$725.00	\$725.00	Window cleaning
9/26/2024	20971	Citizens State Bank Operating	Grainger	\$253.48	\$253.48	Equipment
9/26/2024	20971	Citizens State Bank Operating	Grainger	\$376.02	\$376.02	Supplies
9/26/2024	20971	Citizens State Bank Operating	Grainger	\$538.00	\$538.00	Gloves
9/26/2024	20972	Citizens State Bank Operating	Hach Company	\$578.20	\$578.20	Pump Tubing
9/26/2024	20973	Citizens State Bank Operating	IUPPS	\$1,834.45	\$1,834.45	Monthly tickets
9/26/2024	20974	Citizens State Bank Operating	LNG Indy LLC FKA Kinetrex	\$14.35	\$14.35	Natural Gas
9/26/2024	20975	Citizens State Bank Operating	Merrell Brothers, Inc.	\$7,530.64	\$7,530.64	Biosloldis Removal
9/26/2024	20975	Citizens State Bank Operating	Merrell Brothers, Inc.	\$980.00	\$980.00	LS R & M
9/26/2024	20976	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/26/2024	20976	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$170.00	\$170.00	Nitrogen Testing
9/26/2024	20976	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
9/26/2024	20977	Citizens State Bank Operating	Office Depot	\$53.73	\$53.73	Office supplies
9/26/2024	20978	Citizens State Bank Operating	Office Depot	\$649.77	\$649.77	INK
9/26/2024	20978	Citizens State Bank Operating	Office Depot	\$216.59	\$216.59	INK
9/26/2024	20978	Citizens State Bank Operating	Office Depot	\$584.50	\$584.50	Paper
9/26/2024	20979	Citizens State Bank Operating	Paymentus Group, Inc.	\$65.70	\$65.70	NSF Fees
9/26/2024	20980	Citizens State Bank Operating	Shred Monkey	\$50.00	\$50.00	Shred Records
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$1,141.08	\$1,141.08	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$16.51	\$16.51	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$539.56	\$539.56	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$1,027.46	\$1,027.46	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$203.48	\$203.48	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$80.36	\$80.36	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$220.13	\$220.13	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$1,268.54	\$1,268.54	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$292.74	\$292.74	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$172.20	\$172.20	Fuel
9/26/2024	20981	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$278.39	\$278.39	Fuel
9/26/2024	20982	Citizens State Bank Operating	USA BlueBook	\$1,315.23	\$1,315.23	LS R & M

TriCo Regional Sewer Utility  
Register of Claims  
For the period 09/09/2024-10/10/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
9/26/2024	20983	Citizens State Bank Operating	Utility Supply Company	\$51.89	\$51.89	LS Supplies
9/26/2024	20984	Citizens State Bank Operating	Utility Supply Company	\$2,052.00	\$2,052.00	GPlug
9/26/2024	20985	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$1,528.00	\$1,528.00	LS R & M
9/26/2024	20986	Citizens State Bank Operating	Wonderware Inc dba eGov Strategies	\$2,871.50	\$2,871.50	Annual Renewal Webhosting
9/26/2024	20987	Citizens State Bank Operating	Jamrr Excavation LLC	\$5,195.00	\$5,195.00	Manhole lining -4310 W 96th St
9/27/2024	20988	Citizens State Bank Operating	Brian Vaughn	\$75.04	\$75.04	On call mileage 9/20,9/21
9/27/2024	20989	Citizens State Bank Operating	Aquatic Informatics Inc	\$3,122.40	\$3,122.40	IT Support
9/27/2024	20990	Citizens State Bank Operating	Motion Industries	\$1,596.57	\$1,596.57	Electric Motors
9/27/2024	20991	Citizens State Bank Operating	BARBARA KILLIAN	\$6.11	\$6.11	REFUND-12754 ASHWORTH
9/27/2024	20992	Citizens State Bank Operating	XIAOCHEN CHEN	\$10.59	\$10.59	REFUND-14250 ESPIRIT DR
9/27/2024	20993	Citizens State Bank Operating	HELENE MASSEY	\$14.01	\$14.01	REFUND-410 BURLINGTON
9/27/2024	20994	Citizens State Bank Operating	XYSTUS OR OLUBUNMI AMAKOR	\$19.02	\$19.02	REFUND-10732 BUNKER HILL
9/27/2024	20995	Citizens State Bank Operating	ROBERT OR DONNA WATSON	\$19.23	\$19.23	REFUND-13518 BELFORD
9/27/2024	20996	Citizens State Bank Operating	ALICIA RICKBAUGH	\$26.25	\$26.25	REFUND-358 PINTAIL
9/27/2024	20997	Citizens State Bank Operating	MARILYN TEMPLIN	\$26.57	\$26.57	REFUND-3504 CARDINAL WAY
9/27/2024	20998	Citizens State Bank Operating	DARREN DAILY	\$26.58	\$26.58	REFUND-2480 STILL
9/27/2024	20999	Citizens State Bank Operating	JAMES O ECKELS	\$26.88	\$26.88	REFUND-9775 INNISBROOK
9/27/2024	21000	Citizens State Bank Operating	KENDRA OR FRANCISCO GARCIA	\$29.12	\$29.12	REFUND-13466 SHAKAMAC
9/27/2024	21001	Citizens State Bank Operating	SKYLES REMODELING LLC	\$29.95	\$29.95	REFUND-10284 ORCHARD PARK DR S
9/27/2024	21002	Citizens State Bank Operating	WEDGEWOOD BUILDING COMPANY	\$30.03	\$30.03	REFUND-494 ALMOND CREEK DR
9/27/2024	21003	Citizens State Bank Operating	AUBREY NARAIN	\$30.03	\$30.03	REFUND-2605 MANIGAULT
9/27/2024	21004	Citizens State Bank Operating	BARBARA JAMES	\$36.33	\$36.33	REFUND-1647 PRESTWICK LN
9/27/2024	21005	Citizens State Bank Operating	JOSEPH WATKINS	\$48.05	\$48.05	REFUND-9840 BRANDON CT
9/27/2024	21006	Citizens State Bank Operating	XIAO LUO	\$49.81	\$49.81	REFUND-12963 TUSCANY
9/27/2024	21007	Citizens State Bank Operating	JAMES OR TRACY TYNDALL	\$105.80	\$105.80	REFUND-12956 TUSCANY BLVD
10/10/2024	21008	Citizens State Bank R4R	KOORSEN FIRE & SECURITY	\$11,961.53	\$11,961.53	CIP-Proj 2460 Operating Addl cameras
10/10/2024	21009	Citizens State Bank R4R	Miele, Inc	\$9,849.00	\$9,849.00	CIP-Proj 2464 Lab dishwasher R4R
10/10/2024	21010	Citizens State Bank Operating	Altman, Poindexter & Wyatt, LLC	\$5,965.00	\$5,965.00	Legal fees - Bowen
10/10/2024	21010	Citizens State Bank Operating	Altman, Poindexter & Wyatt, LLC	\$520.00	\$520.00	Legal fees
10/10/2024	21011	Citizens State Bank Operating	Applied Traffic Control	\$2,745.64	\$2,745.64	Traffic Control
10/10/2024	21011	Citizens State Bank Operating	Applied Traffic Control	\$2,745.64	\$2,745.64	Traffic control
10/10/2024	21012	Citizens State Bank Operating	BBC Pump and Equipment Co Inc	\$1,500.00	\$1,500.00	Fogrods
10/10/2024	21013	Citizens State Bank Operating	Black Tie Courier	\$500.00	\$500.00	Sept Courier Serv
10/10/2024	21014	Citizens State Bank Operating	Carmel Utilities	\$1,074.00	\$1,074.00	Sept commercial reads
10/10/2024	21014	Citizens State Bank Operating	Carmel Utilities	\$81,554.25	\$81,554.25	Sept 2024 Flow
10/10/2024	21015	Citizens State Bank Operating	Carmel Utilities	\$46.70	\$46.70	Stormwater
10/10/2024	21015	Citizens State Bank Operating	Carmel Utilities	\$19.25	\$19.25	LS 1
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$393.66	\$393.66	Auto Repair-2016 F-150
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$100.23	\$100.23	Auto Service-2023 Tacoma
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$80.73	\$80.73	Ford F150 Service
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$85.28	\$85.28	Ram ProMaster Service
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$80.73	\$80.73	Chevy Silverado Maintenance
10/10/2024	21016	Citizens State Bank Operating	Christian Brothers Automotive - Zionsville	\$212.97	\$212.97	2022 Chevy Silverado
10/10/2024	21017	Citizens State Bank Operating	Doxim	\$8,139.05	\$8,139.05	Postage
10/10/2024	21017	Citizens State Bank Operating	Doxim	\$5,161.60	\$5,161.60	Sept billing
10/10/2024	21018	Citizens State Bank Operating	Environmental Resource Associates	\$715.22	\$715.22	Sewer Sampling
10/10/2024	21019	Citizens State Bank Operating	Grainger	\$3.80	\$3.80	Hex Key
10/10/2024	21020	Citizens State Bank Operating	IDEXX Laboratories	\$588.29	\$588.29	Sewer Sampling
10/10/2024	21021	Citizens State Bank Operating	IT Indianapolis/Core	\$10,813.41	\$10,813.41	Oct Services
10/10/2024	21021	Citizens State Bank Operating	IT Indianapolis/Core	\$835.88	\$835.88	Azure
10/10/2024	21022	Citizens State Bank Operating	IUPPS	\$1,881.00	\$1,881.00	Tickets Sept 2024
10/10/2024	21022	Citizens State Bank Operating	IUPPS	\$1,746.10	\$1,746.10	June tickets
10/10/2024	21023	Citizens State Bank Operating	KOORSEN FIRE & SECURITY	\$30.00	\$30.00	Quarterly Monitoring
10/10/2024	21024	Citizens State Bank Operating	Merrell Brothers, Inc.	\$9,268.48	\$9,268.48	Biosolids Disposal
10/10/2024	21025	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$167.00	\$167.00	Sewer Sampling
10/10/2024	21025	Citizens State Bank Operating	Microbac Laboratories, Inc.	\$334.00	\$334.00	Sewer Sampling
10/10/2024	21026	Citizens State Bank Operating	Office Depot	\$75.18	\$75.18	Planners
10/10/2024	21026	Citizens State Bank Operating	Office Depot	\$144.52	\$144.52	Paper
10/10/2024	21027	Citizens State Bank Operating	Office Depot	\$19.79	\$19.79	Paper
10/10/2024	21028	Citizens State Bank Operating	Simplifile	\$660.00	\$660.00	Sept Liens
10/10/2024	21029	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$2,549.27	\$2,549.27	Fuel
10/10/2024	21029	Citizens State Bank Operating	Taylor Oil Company, Inc.	\$1,719.70	\$1,719.70	Oil
10/10/2024	21030	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$1,368.00	\$1,368.00	Quarterly Maintenance
10/10/2024	21030	Citizens State Bank Operating	Vasey Commercial Heating & AC, Inc.	\$564.00	\$564.00	Quarterly Maintenance
10/10/2024	21034	Citizens State Bank Operating	Amazon Capital Services	\$83.20	\$83.20	Office supplies
10/10/2024	21034	Citizens State Bank Operating	Amazon Capital Services	\$208.70	\$208.70	Misc cleaning supplies less credit
10/10/2024	21035	Citizens State Bank Operating	Safety Resources, Inc.	\$1,576.75	\$1,576.75	Safety Contract
9/9/2024	2024424	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$65.31	\$65.31	Plant water
9/13/2024	2024425	Citizens State Bank Operating	ADP	\$166.58	\$166.58	Workforce Now Payroll
9/13/2024	2024426	Citizens State Bank Operating	Citizens Energy Group	\$316.55	\$316.55	Plant water
9/13/2024	2024427	Citizens State Bank Operating	Citizens Energy Group	\$28.67	\$28.67	LS 17
9/16/2024	2024428	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$12,915.83	\$12,915.83	401a, 457b, Roth
9/16/2024	2024429	Citizens State Bank Operating	ADP	\$90,035.64	\$90,035.64	Payroll PPE 09/13/2024
9/16/2024	2024430	Citizens State Bank Operating	IPL	\$7,094.56	\$7,094.56	LS 2
9/16/2024	2024431	Citizens State Bank Operating	IPL	\$75.12	\$75.12	LS 20
9/16/2024	2024432	Citizens State Bank Operating	IPL	\$371.12	\$371.12	LS 9
9/16/2024	2024433	Citizens State Bank Operating	IPL	\$81.23	\$81.23	LS 27
9/16/2024	2024434	Citizens State Bank Operating	IPL	\$114.22	\$114.22	LS 24

TriCo Regional Sewer Utility  
Register of Claims  
For the period 09/09/2024-10/10/2024

Payment date	Check number	Bank name	Payee name	Amount	Amount Allowed	Description
9/16/2024	2024435	Citizens State Bank Operating	IPL	\$57.07	\$57.07	LS 22
9/16/2024	2024436	Citizens State Bank Operating	IPL	\$152.61	\$152.61	LS 3
9/16/2024	2024437	Citizens State Bank Operating	IPL	\$52.89	\$52.89	LS 18
9/16/2024	2024438	Citizens State Bank Operating	IPL	\$109.12	\$109.12	LS 12
9/16/2024	2024439	Citizens State Bank Operating	IPL	\$61.53	\$61.53	Valve Vault
9/16/2024	2024440	Citizens State Bank Operating	IPL	\$59.56	\$59.56	LS 25
9/10/2024	2024441	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$48.77	\$48.77	LS 2 Utilities
9/10/2024	2024441	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$43.59	\$43.59	LS 10 Utilities
10/1/2024	2024442	Citizens State Bank Operating	Indiana Public Employers	\$41,878.05	\$41,878.05	October Health Insurance
9/19/2024	2024443	Citizens State Bank Operating	AT & T	\$1,379.38	\$1,379.38	Internet
9/19/2024	2024444	Citizens State Bank Operating	Napa Auto Parts	\$16.64	\$16.64	Chain and cable lubricant
9/19/2024	2024444	Citizens State Bank Operating	Napa Auto Parts	\$256.99	\$256.99	Battery less core deposit
9/20/2024	2024445	Citizens State Bank Operating	Comcast	\$258.94	\$258.94	Backup Internet
9/20/2024	2024446	Citizens State Bank Operating	Mutual of Omaha	\$4,583.99	\$4,583.99	Insurance - Oct 2024
9/20/2024	2024447	Citizens State Bank Operating	AT&T Mobility	\$2,233.43	\$2,233.43	Phone and tablets
9/23/2024	2024448	Citizens State Bank Operating	Globe Life	\$58.72	\$58.72	EE Deductions
9/23/2024	2024449	Citizens State Bank Operating	Duke Energy	\$388.00	\$388.00	LS 23
9/23/2024	2024450	Citizens State Bank Operating	Duke Energy	\$23,274.50	\$23,274.50	Plant
9/23/2024	2024451	Citizens State Bank Operating	Duke Energy	\$909.58	\$909.58	LS 17
9/23/2024	2024452	Citizens State Bank Operating	Duke Energy	\$374.98	\$374.98	LS 11
9/23/2024	2024454	Citizens State Bank Operating	Duke Energy	\$547.56	\$547.56	LS 26
9/23/2024	2024455	Citizens State Bank Operating	Duke Energy	\$419.90	\$419.90	LS 19
9/23/2024	2024456	Citizens State Bank Operating	Duke Energy	\$143.01	\$143.01	LS 5
9/23/2024	2024457	Citizens State Bank Operating	Duke Energy	\$1,014.62	\$1,014.62	LS 1
9/23/2024	2024458	Citizens State Bank Operating	Duke Energy	\$203.57	\$203.57	LS 21
9/23/2024	2024459	Citizens State Bank Operating	Duke Energy	\$58.02	\$58.02	LS 6
9/23/2024	2024460	Citizens State Bank Operating	The Cincinnati Insurance Company	\$1,109.00	\$1,109.00	Insurance - 2025 Ford Econoline 450
9/24/2024	2024461	Citizens State Bank Operating	Duke Energy	\$346.23	\$346.23	LS 16
9/24/2024	2024462	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$8.57	\$8.57	LS 10 FINAL BILL
9/25/2024	2024463	Citizens State Bank Operating	Pitney Bowes Global	\$162.18	\$162.18	Postage meter lease
9/30/2024	2024464	Citizens State Bank Operating	Citizens State Bank	\$20.00	\$20.00	Bank fee
9/30/2024	2024465	Citizens State Bank Operating	Reserve Account	\$800.00	\$800.00	Postage meter refill
9/30/2024	2024466	Citizens State Bank Operating	Empower Retirement (Hoosier START)	\$13,030.86	\$13,030.86	401a, 457b, Roth
9/30/2024	2024467	Citizens State Bank Operating	ADP	\$91,254.37	\$91,254.37	Payroll PPE 09/27/2024
9/17/2024	2024468	Citizens State Bank Operating	ADP	\$314.98	\$314.98	Payroll and Time & Attendance
10/1/2024	2024469	Citizens State Bank Operating	Jive	\$768.01	\$768.01	Phone service
9/23/2024	2024470	Citizens State Bank Operating	Duke Energy	\$1,084.09	\$1,084.09	LS 14
10/7/2024	2024471	Citizens State Bank Operating	CenterPoint Energy/Vectren Energy	\$62.70	\$62.70	Plant
9/30/2024	2024472	Citizens State Bank Operating	Citizens State Bank	\$965.73	\$965.73	Sept 2024 lockbox fees
9/30/2024	2024473	Citizens State Bank Operating	PNC Bank	\$8,334.48	\$8,334.48	Sept 2024 CC Charges
10/4/2024	2024474	Citizens State Bank Operating	ADP	\$166.58	\$166.58	Workforce Now
					\$594,044.48	

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing Register of Claims, consisting of 3 pages, and except for claims not allowed as shown on the register, such claims are hereby allowed in the total amount of

**\$594,044.48**



# Docket Report Information

For the period 09/09/2024-10/10/2024

CIP-Proj 2460 Operating Addl cameras	\$11,961.53
CIP-Proj 2464 Lab dishwashter R4R	\$9,849.00

\$21,810.53

District Health Insurance	\$46,462.04
Payroll	\$181,290.01
Other Expenses	\$344,481.90
Total Expenses	\$594,044.48

Selected Statistics 2024	January	February	March	April	May	June	July	August	September	2024 Monthly Average	2024 YTD	2023 Total Through September
<b>Maintenance Information</b>												
Lateral Inspections	18	12	33	15	37	48	36	33	32	29	264	266
Certified I&I Inspections	18	27	33	20	37	36	23	44	23	29	261	307
Failed I&I Inspections	0	0	0	1	0	1	0	0	0	0	2	2
Sewer Locates	344	274	314	454	388	305	377	355	334	349	3,145	2,785
Manholes Added	38	7	22	2	6	25	3	1	0	12	104	59
Total # of Manholes	6,149	6,156	6,178	6,180	6,186	6,211	6,214	6,215	6,214	N/A	NA	6,111
Manholes Inspected	336	712	125	27	9	0	115	0	0	147	1,324	1,856
Feet of Sewer Added	4,684	1,528	4,644	574	1,175	6,091	0	797	0	2,166	19,493	17,232
Total Footage of Sewers	1,765,843	1,767,371	1,772,015	1,772,589	1,773,764	1,779,855	1,779,838	1,780,635	1,785,081	N/A	N/A	NA
Feet of Sewer Televised	16,308	15,520	28,095	32,228	41,915	25,240	27,101	12,934	20,184	24,392	219,525	228,222
Acoustic Sewer Inspection	0	0	0	0	6,085	44,622	68,706	53,119	0	19,170	172,532	192,521
Feet of Sewer Cleaned	0	0	567	10,895	3,356	372	0	0	7,800	2,554	22,990	23,546
Overflows	0	0	1	0	1	1	1	0	0	0.44	4	0
Feet of LPFM Cleaned	0	0	775	0	0	11,476	0	0	0	1,361	12,251	34,256
<b>LS 1 to Carmel Utilities</b>												
Rainfall/Precipitation (inches)	5.11	0.54	2.82	7.4	5.14	2.79	5.38	2.35	3.79	3.92	35.32	32.12
Total Flow (gallons)	32,948,704	27,943,801	31,073,709	44,411,637	36,272,804	31,923,520	36,016,050	30,931,564	28,668,285	33,354,453	300,190,074	297,430,610
Max Daily Flow (gallons)	1,529,382	1,130,383	1,093,141	3,348,691	1,831,983	1,238,091	1,637,718	1,095,812	1,256,496	N/A	3,348,691	2,181,616
Average Daily Flow (gallons)	1,062,861	963,579	1,002,378	1,432,633	1,170,090	1,029,791	1,161,808	997,792	924,783	1,082,857	N/A	N/A
Min Daily Flow (gallons)	835,566	901,413	899,999	955,504	952,198	971,304	939,935	907,997	848,496	N/A	835,566	864,908
<b>TriCo WRRF</b>												
Total Flow (gallons)	112,920,000	90,513,000	103,017,000	115,813,000	113,777,000	100,115,000	110,497,000	104,788,000	97,065,000	105,389,444	948,505,000	906,962,000
Max Daily Flow (gallons)	5,198,000	3,733,000	3,897,000	7,763,000	5,855,000	3,682,000	4,495,000	3,805,000	4,802,000	N/A	7,763,000	5,616,000
Average Daily Flow (gallons)	3,642,581	3,121,138	3,323,129	3,860,433	3,670,225	3,337,166	3,564,419	3,380,258	3,235,500	3,459,428	N/A	N/A
Min Daily Flow (gallons)	2,813,000	2,871,000	2,580,000	2,801,000	2,931,000	3,005,000	3,025,000	2,936,000	2,817,000	N/A	2,580,000	2,416,000
Total Flow to Both Plants	145,868,704	118,456,801	134,090,709	160,224,637	150,049,804	132,038,520	146,513,050	135,719,564	125,733,285	132,162,753	1,248,695,074	1,204,392,610
<b>Biosolids Handling (gals)</b>												
Wasted (Biosolids)	2,177,000	1,879,000	2,078,000	2,503,000	2,507,000	2,381,000	2,533,000	262,000	2,823,000	2,127,000	19,143,000	15,203,000
Dewatered	610,842	494,870	431,077	311,810	429,370	518,071	614,246	1,189,521	1,706,560	700,707	6,306,367	3,777,885
Digested Sludge Withdrawn	1,131,000	1,167,000	1,179,000	1,471,000	1,480,000	1,482,000	1,960,000	1,547,000	1,196,000	1,401,444	12,613,000	7,159,000
<b>Customer Information</b>											<b>16,903</b>	
New Sewer Service Accounts	46	38	21	24	13	14	29	26	54	29	265	154
Permits Issued	24	20	11	54	22	44	27	27	48	31	277	253



# JOINT CAPITAL & CONSTRUCTION MEETING AND BOARD OF TRUSTEES MEETING

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Monday October 7, 2024, at 4:30 p.m.

## Memorandum

Ms. Foley called the meeting to order at 4:30pm.

Members Present: Committee Chair Amanda Foley, members Steve Pittman and Jeff Hill. Others in attendance were Board members Michael McDonald and Eric Hand, Legal Counsel Anne Poindexter, Utility Director Andrew Williams, Engineering Manager Wes Merkle, and Administrative Assistant Maggie Crediford.

### **PUBLIC COMMENT**

There was no one present from the public.

### **DEDICATIONS**

Ms. Foley asked if any of the committee members had a question regarding the dedication of The Farm Infrastructure sanitary sewers. Mr. Pittman recused himself from the discussion. There were no questions. The Committee will recommend the Board accept the dedication of The Farm Infrastructure sanitary sewers.

### **SEWER MAIN EXTENSIONS**

#### **LACOMA ESTATES**

Mr. Merkle said this project is back in front of the Board for a third time. The first request for service was rescinded by the property owner St. Vincent Hospital, so TriCo and construction contractor TPI agreed to terminate the contract. The property owner again requested service earlier this year due to a failed septic system and already paid connection costs. In May the Board awarded a second main extension contract to Circle City Lining, and the contract recently was terminated after the contractor failed to complete the work in a timely fashion. There was discussion with the attorney regarding TPI being the lowest responsive and responsible bidder. The Committee will recommend the Board award the Lacoma Estates Low Pressure Main Extension to TPI Utility Construction for \$48,690.

#### **SIX POINTS ROAD**

Mr. Merkle explained that a property owner along Six Points Road requested water and sewer service. TriCo staff worked with Carmel Utilities to prepare plans and secure easements. Carmel hired TPI for the water main extension and Mr. Merkle recommended TriCo award the Six Points Road Low Pressure Main construction contract to TPI Utility Construction for \$51,417. Mr. Hill asked if depending on the status of the current litigation between TriCo and TPI is there a back up plan for the projects. Mr. Merkle said if the project does not move forward with TPI, TriCo will have the projects rebid due to the large gap between the quotes received. Mr. Hill asked how much money was allocated to these projects in the 2024 Capital Budget. Mr. Merkle said \$50,000 for estate lots and \$150,000



for undistributed line relocations, repairs, and replacements, most of which will not be spent this year. The Committee will recommend the Board award the Six Points Road Low Pressure Main Extension construction contract to TPI Utility Construction for \$51,417.

### **ADDITIONAL PROJECTS**

Mr. Merkle noted that staff requested quotes for a short main extension at Lift Station 22 (North Augusta). A property owner at Commerce Drive and 96<sup>th</sup> Street requested service for the existing office building and for a future building where the septic system is currently located. This very short main extension has proven especially challenging due to numerous utilities in the area both above and below ground. In May the Board awarded a contract for main extension, however the contractor later identified additional utilities on site that upended our plans, so both parties agreed to terminate that contract. Staff has since pursued alternatives and may present quotes and recommendations to the Board next week.

Staff continues looking into extending service to the northwest corner of Sycamore and US421 in Zionsville, which will likely include a short gravity main extension north from The Farm development nearby. Parcels northwest of Sycamore and US421 are in Zionsville's service area. An area business recently requested service due to a failed septic system and Zionsville asked TriCo to connect the business and include nearby parcels in TriCo's service area.

### **PROJECT UPDATES**

Mr. Merkle provided the following Capital Project Updates.

- **#2207 Lift Station 26 (Jackson's Grant) Parallel Force Main**  
Construction contractor TPI completed testing and final connections. Restoration continues.
  
- **#2208 Lift Station 16 (Michigan/Sycamore Street) Reconstruction**  
The new lift station is operational and punch list work is nearly complete. Masonry columns were constructed at the lift station corners and a wood privacy/security fence and gate will soon be installed. Earth moving, utility installation, and road work surrounding the new lift station continues under The Farm development project.
  
- **#2301 Lift Station 10 (Ashbrook) Upgrades**  
New equipment was installed and started up the week of September 9. Remaining work includes removal of abandoned bypass pump piping, backfilling conduit trenches, paving, and restoration.

### **Other Business**

Mr. Williams indicated that he, Wes and Cindy, along with Anne Poindexter, attended a meeting with the HCRUD Selection Committee regarding operations of their sewer utility. It was a positive meeting the county appears to understand TriCo's expectations of a cooperative working relationship to make this start up utility successful. The Board will be

updated on the discussions. It was made clear to the County that Board approval is needed for any contractual agreement between TriCo and HCRUD.

Mr. Williams indicated that staff will be meeting with representatives from the Bradley Ridge developer, HSE Utilities and Platinum Properties regarding temporary sewer service for HSE's customers.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Wes Merkle', written in a cursive style.

Wes Merkle  
Engineering Manager



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Wes Merkle  
**Date:** October 9, 2024  
**Subject:** Dedication

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The Farm Infrastructure sanitary sewers are complete and ready for dedication. Staff recommends acceptance of these sewers.

Recommended Action: Accept the dedication of The Farm Infrastructure sanitary sewers.





## MEMORANDUM

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**To:** Board of Trustees  
**From:** Wes Merkle  
**Date:** October 9, 2024  
**Subject:** Sewer Main Extensions – Lacoma Estates

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Lacoma Estates consists of 13 homes, most of which are owned by an affiliate of Ascension St. Vincent Hospital. Several years ago staff decided not to construct a low pressure main into Lacoma Estates because there were no active service requests and reported plans to demolish the neighborhood and build a large medical campus at 96<sup>th</sup> Street and Spring Mill Road.

A Lacoma Estates home at Copley Drive and 96<sup>th</sup> Street has a failed septic system and its owner requested sanitary sewer service. Staff recommends extending a low pressure main from a nearby existing gravity sewer along 96<sup>th</sup> Street from Spring Mill Road to Copley Drive where this home can connect. Engineering design was completed by staff. If or when other homes request service in the future we can extend the low pressure main into the neighborhood at that time.

TriCo cancelled a sewer extension project in 2023 after the owner backed out of their original connection plans. This past spring, after receiving the owner's second request for service, TriCo awarded a sewer extension contract to Circle City Lining. Circle City Lining recently agreed to terminate its contract after months of not completing the work, and TriCo staff quoted the work a third time. The following quotes were received for the subject project:

Daystar Directional Drilling	\$83,323
TPI Utility Construction	\$48,690
Lykins Contracting	Did not respond
TSW Utility Solutions	Did not respond
Miller Pipeline	Did not respond

TPI's quote is slightly less than its 2023 quote.

**Recommended Action:** Award the Lacoma Estates Low Pressure Main Extension construction contract to TPI Utility Construction for \$48,690.



## MEMORANDUM

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**To:** Board of Trustees  
**From:** Wes Merkle  
**Date:** October 9, 2024  
**Subject:** Sewer Main Extensions – Six Points Road

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Six Points Road runs between Main Street and 136<sup>th</sup> Street west of Spring Mill Road. Lots at the northern end of the road are or will be served by the Henley Creek Interceptor. The remaining ten lots will be served by a low pressure sewer main in accordance with TriCo's master plan.

Last year a property owner on Six Points Road requested sewer and water service, and staff subsequently worked with Carmel Utilities to put plans together and secure easements. Carmel's water main extension project was awarded to TPI earlier this year.

Staff received the following quotes for the subject project:

Daystar Directional Drilling	\$78,874
TPI Utility Construction	\$51,417
Lykins Contracting	Did not respond
TSW Utility Solutions	Did not respond
Miller Pipeline	Did not respond

Recommended Action: Award the Six Points Road Low Pressure Main Extension construction contract to TPI Utility Construction for \$51,417.



## MEMORANDUM

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**To: Board of Trustees**

**From: Cindy Sheeks, Controller**

**Date: October 14, 2024**

**Subject: Transfer of User fees paid to Interceptor Fees due**

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A property located within the TriCo service area has paid monthly user fees since January 1, 2004, but never connected to the system. This was discovered when TriCo received a request for an emergency temporary connection from a representative of the property. We are requesting Board approval to credit the full amount of user fees paid, totaling \$22,228.10, to the Interceptor fees due for the new connection. The Interceptor fee due is \$32,600. The property has a failing septic system and is in the process of finalizing connection plans. Anticipated completion is late October 2024.