



JOINT PERSONNEL & BENEFITS AND BOARD OF TRUSTEES MEETING

Wednesday, May 29, 2024, at 7:30 a.m.
Memorandum

Mr. Kimbell called the meeting to order at 7:32 a.m.

Members Present: Committee Chair Jeff Kimbell, and member Eric Hand Others in attendance were Board Member Michael McDonald, Utility Director Andrew Williams, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford. Mr. Ryerson arrived at 7:40 a.m.

PUBLIC COMMENT

There was no one present from the public.

EMPLOYEE HANDBOOK UPDATES

Mr. Williams said some of the proposed updates are administrative changes such as updating the address to one location. Proposed changes to the timekeeping policy are being driven by the updates to software and use of the ADP system that comes with a phone application. Most employees are expected to clock in on their desktop computers. Employees who are in the field or part time employees who do not have a desktop computer may clock in or out on their phones. Other updates include verbiage prohibiting the use of TriCo equipment for outside business. TriCo has installed cameras on a few of the vehicles to have recordings if someone is involved in an accident to help reduce TriCo's liability. The cameras are set up to record the incidents outside of the vehicle. Mr. Ryerson asked why the utility isn't recording the inside of the vehicle as well. It could help with identifying instances of distracted driving. Mr. Ryerson also suggested looking at cameras that have GPS tracking. The Committee asked Mr. Williams to update the proposed Vehicle Camera policy to be rewritten with less exclusions regarding when footage can and will be reviewed.

HOOSIER START DOCUMENT UPDATES

Mr. Williams said TriCo participates in the Hoosier START, the State's deferred compensation program administrator through the State Comptroller's office. The managing company has changed from Great Western to Nationwide. With that change and updates in the Secure Act, the paperwork needs to be updated. He is working with Mrs. Poindexter as to whether it needs to be presented as a new Resolution or if the current agreement with Hoosier Start can just be updated to reflect the changes.

NEW BUSINESS

Mr. Williams gave the committee an update on the proposal for operation of the Hamilton County Regional Utility District. TriCo has been asked to proceed to the next phase of the process and will have preliminary documents to discuss with the Board at their June meeting. The requested information is due to the County on June 12, 2024

ADJOURNMENT

The meeting adjourned at 8:12 a.m.

Respectfully submitted,

Andrew Williams
Utility Director