



BOARD OF TRUSTEE MEETING

Monday, November 13, 2023, 6:00 p.m.
Memorandum

Mr. Mills called the meeting to Order at 6:02 p.m.

ROLL CALL

Present: President Carl Mills, Vice President Jeff Kimbell, Treasurer Jane Merrill, Secretary Michael McDonald, members, Steve Pittman, Eric Hand, and Amanda Foley. Others in attendance were Utility Director Andrew Williams, Legal Counsel Anne Poindexter, Engineering Manager Wes Merkle, Controller Cindy Sheeks and Administrative Assistant Maggie Crediford. Chuck Ryerson and Jeff Hill were absent.

PUBLIC COMMENT

There was no one present from the public.

APPROVAL OF MEETING MEMORANDUM

Ms. Merrill made a motion to approve the October 9, 2023, Board Meeting memorandum. Ms. Foley seconded the motion, and it was unanimously approved.

APPROVAL OF CLAIMS DOCKET

Ms. Sheeks said there were large expenditures associated with the Lift Station 16 project. All other expenditures were normal monthly expenses. Mr. McDonald made a motion to approve the claims docket. Ms. Merrill seconded the motion, and it was unanimously approved.

ATTORNEY'S REPORT

Mrs. Poindexter had no report.

UTILITY DIRECTOR'S REPORT

Mr. Williams provided the Board with a handout. He explained that during the exit interview with Crowe regarding the Utility's SBOA audit, it was decided that a signature line will be added to the monthly bank reconciliations so the Utility Director can sign them indicating that they have been reviewed by someone other than the Controller. While this is being done, there had been no sign off on the document. That was the review only comment. Crowe complimented staff on providing them with the information they needed to complete the audit. They found TriCo to be very organized and thorough with documentation. Regional Sewer Districts audits will typically be on a five-year cycle. Mr. Williams complimented the management team for keeping accurate records.

Mr. Williams invited the Board members to attend the Thanksgiving staff pitch-in on Monday November 20, 2023, at 11:30 a.m.

Mr. Williams showed the board the metal artwork that Brian Vaughn made for Ms. Crediford to commemorate the passing of the Utility's ducks. Ms. Crediford commented on how kind and thoughtful the entire staff has been, and how touching it was to have so much support from all the staff.

Mr. Williams said staff is planning the Board Appreciation Dinner and asked if late February is a good time for everyone in 2024. Board members agreed it is and preparations will be made, and invitations will be extended.

Mr. Pittman asked if staff had noticed that the guard rail at the roundabout at 106th Street and Spring Mill Road had been hit by a car. Mr. Williams said they had but luckily the damage did not extend to the Utility's fence line.

Mr. McDonald asked about the Woodhaven repair and if TriCo or Carmel paid to repair the driveway. He said he believed neither were at fault, but he did not see what the resolution ended up being. Mr. Williams said the staff investigated it and the damage was not from work TriCo had done and it wasn't TriCo's line. Mr. Merkle said the concrete failed because of groundwater.

Mr. Hand noted that according to the selected stats, there was a significant rainfall event in July, and he noticed the flow rate only increased by ten percent. He recognizes that this must be partially attributed to staff's reconciliation of inflow and infiltration issues throughout the district. He said he knows it is a late compliment, but it needed to be made.

COMMITTEE REPORTS

Personnel & Benefits Committee

Mr. Kimbell made a motion to approve Salary Ordinance 11-13-23. Mr. Hand seconded the motion, and it was unanimously approved.

Mr. Kimbell made a motion to approve the proposed medical insurance renewal, which includes a 5.2% premium increase. Ms. Merrill seconded the motion, and it was unanimously approved.

Capital & Construction Committee and Budget & Finance Committee

Ms. Merrill made a motion to approve the 2024 Capital Budget except for the Little Creek Interceptor Project. Ms. Foley seconded the motion, and it was unanimously approved.

Ms. Foley made a motion to approve the Little Eagle Creek Interceptor project as part of the 2024 Capital Budget. Ms. Merrill seconded the motion. The motion was approved, Mr. Pittman abstained from the vote.

NEW BUSINESS

Ms. Merrill made a motion to approve the On-Call I&C Professional Services & LS 10 Task Order. Mr. Pittman seconded the motion, and it was unanimously approved.

ADJOURNMENT

Mr. Pittman made a motion to adjourn the meeting. Ms. Merrill seconded the motion. The meeting adjourned at 6:27 p.m.

The next Board of Trustees Meeting is scheduled for Monday, December 11, 2023 at 6:00 p.m.

Respectfully submitted,



Andrew Williams
Utility Director

Approved:

as Presented
 as Amended



Michael McDonald, Secretary



Carl Mills, President